



VISION

"Slave Lake is committed to building opportunities by growing business, industry and population, while promoting ourselves and our exceptional quality of life."

MISSION

"Working Together, Building a Better Community"

'Our Vision and Mission will serve as a guide in our decision making'

**Regular Meeting of Council
May 18, 2021 at 7 PM in Council Chambers**

Agenda

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| 3 - 9 | a) Minutes of Regular Meeting of Council May 04, 2021 |
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**Regular Meeting of Council
Tuesday May 18, 2021 at 7:00 PM**

- 7 Mayor's Corner**
- 8 Adjournment**

Council Present: Mayor: Tyler Warman Councillors: Darin Busk, Shawn Gramlich, Rebecca King, Brice Ferguson, Julie Brandle, Joy McGregor

Staff Present: David Kim - CAO, Leah Jones - Economic Development Officer, Roland Schmidt - Director of Finance, Sandra Rorbak – Human Resources Manager, Joanna Raymond - Recording Secretary

Media Present: Lakeside Leader

Others Present:

Meeting called to order 6:59 p.m. by Mayor Warman

1. Agenda:

Motion #131-21: Moved by Councillor Gramlich

That the Regular Meeting of Council Agenda for May 04, 2021 be accepted as presented.

CARRIED

2. Minutes of Previous meeting:

a) Minutes of the Regular Meeting of Council April 19, 2021

Motion #132-21: Moved by Councillor King

That the Regular Meeting Minutes of April 19, 2021 be accepted as presented.

CARRIED

3. CAO Update:

CAO Update:

May 04, 2021

Finance:

General

- Business Licences - 7 new businesses opened up in April:
 - Voltegc Energy Services Ltd. – Electrical/Combustion/Instrumentation

- Alk Pet Services – Offer dog walking, dog daycare, yard cleanup/pet waste removal services
- Jenna Baalkbak, RMT – Massage Therapy
- Little Lavish Beauty Lounge – Lashes, Nails, Waxing
- Neighbours Tree Company Ltd. – Residential and Commercial Tree Services, includes pruning and removal
- 2336287 Alberta Ltd. – Supply propane to customers
- BaenteUnoDoz Sari-Sari – Clothing, bags, shoes, accessories & assorted items
- The Town office remains closed to the public with a further update on May 7th to determine the length of the current closure. We continue to serve the public remotely via email and phone. Some finance staff have resumed working in the office.
- We have created 2 new forms that are available online on our website to order garbage cans as well as Dog Tags.
- We are averaging around 15-20 calls per day for inquires and assistance.
- The year-end audit report has been pushed to May 14th.
- We are working on our 1st quarter performance metrics and project status report.
- 1st Quarter 2021 GST return has been filed. We are expecting a \$96,000 refund.
- This week AUMA is hosting its annual Public Risk conference online. The topics covered are funding disasters to cyber security and some of the finance team is participating in this conference.

Taxes

- Currently working on Tax Notices that will be sent out on May 7th.

Payroll

- Continues to assist with Human resources, doing staff orientations.

Operations and Utilities:

Utilities

- Flushing Hydrants
- Locating services
- Repairing broken valve risers

Public Works

- Continuing potholes on 6ave south and 6ave north
- Training three new operators

Planning and Development:

- Received and responded to 147 emails and 30 phone calls;
- Issued 2 permits; Accessory buildings and Occupying Space for a new Preschool;
- Did 6 reports for the MPC meeting and Agenda was sent out on Friday;
- Prepared advertising for Public Hearings; and
- The Planning Department will be empty from May 5-10th.

Projects:

- RFP for Lift C Forcemain project closed on 22 April at 2:00 PM, only one proposal was received. Negotiations with the proponent is going on.

- The first session of engagement with the Steering Committee for Downtown Revitalization was held on 26 April. The overall response received was positive. We are currently tweaking our options based on the comments and responses received. An engagement session with the Council will be potentially scheduled in the coming weeks.
- The RFP for engineering services was posted on Alberta Purchasing Connection on April 21 and is scheduled to close on 17 May at 2:00 PM. A report will be brought forward to the council after the evaluation process is complete.
- Virtual Public Open house session for the residents of Gloryland is scheduled on 10 May from 5:30 PM to 6:30 PM. Letter Invitations were sent in the mail last Thursday. Representatives from the Town of Slave Lake, Associated Engineering, and Knelsen Sand & Gravel will be presenting project details. This will be followed by a Question/Answer session with the residents.
- Sidewalk asset assessments to begin sometime this week or early next week.

Fire Department:

Total Calls for 2021 - 139

- Smoke investigation - 1
- Gas Leak - 1
- Motor Vehicle Collisions - 4

Total 6

Administration

- Fire investigation report Barton Park
- Deputy Chief attended Virtual M20(Department Supervisors meeting)
- Koinonia Christian School Inspection
- Emergency Management Planning and development

Operations

- Emergency Response Team Training High Prairie Tolko
- Assisted Alberta Forestry with burn pipes by Gloryland
- New rescue Boat was put in the water for the first time to test all systems
- Preparing for New 6 inch water line to Firehall
- Hall 1 training Wildland sprinklers and engine operations
- Hall 2 Ladders

Maintenance

- Delivered Rescue boat to have radio and lights installed
- Repaired bracket on engine 122
- Final install of fire pump on rescue boat
- Installed New Thermal Image Camera on engine 121

Community Services:

Enforcement:

- Peace Officers carried out a traffic check on 6th street SE with the Alberta Sheriffs on Friday. It was very well received!
- There were 42 calls for service in the month of April bringing our total count to 217 calls for service for the year so far. The year to date total is similar to 2020 January to April.

Aquatics:

- The renovations in the change rooms continue to progress.
- Contractors completed work in the pool basin this week. There will then be at least 5 days of “cure” time before the pool can be filled (hopefully we can start filling on Thursday). There will be significant cleaning as well prior to filling.
- Staff training underway (completed first aid last week).

FCSS:

- Mental Health Week – promotions will be done.
- Administration continues to work on year end reporting to the Alberta Government for the FCSS program.
- Income Tax clinic continues to run by appointment only. So far 280 returns have been completed.

Facilities & Parks:

- From April 24 to 30th, workers have completed the following tasks/work orders:
 - Level 1: 52
 - Level 2: 20
 - Level 3: 26 &
 - Level 4: 7
- Work continues to wrap up tasks at the MRC for the season.
- Work continues to clean up & repair playgrounds.
- Continue to work with insurance adjuster on Barton Park fire damages. This is on track.
- Bid opportunity issued for Poplar Grove Park landscaping.
- Continue to work on filling vacant positions.
- Aaron Kuhn started today as a new MRC/Parks Operator.
- Asset Essentials software is live this week.

Recreation & Programming:

- A few bookings at the Legacy Centre coming up for the local dance studios, they will be live streaming their year-end shows this year. There were 4 bookings at the Legacy Centre last week (meetings & church services).
- Our Program Coordinator is working on implementing a Mother’s Day craft kit and a few other craft and activity packs
- Walking track bookings have been steady

Upcoming Events:

- Private booking (Legacy) – May 8th
- Private booking (Legacy) – May 10th & 11th
- Dance Creations (Legacy) – May 15th
- Community Clean up – Starts May 17th
- Fit and Strong (MRC Parking Lot) – starts May 18th.
- Dancing Kids Recital (Legacy) – June 5th.

Economic Development

- The Downtown Revitalization Steering committee met last week and discussed design options for Rennie Hall Plaza on Main Street.
- The Slave Lake Region website is being updated which includes updating the business directory.
- Application was made to Travel Alberta for a tourism marketing grant.
- Attended an AHS/Wellspring Edmonton virtual session about extended cancer care resources into northern Alberta.
- Due to heightened COVID 19 restrictions announced by the Province, the transportation survey will be temporarily postponed.

4. Question Period:

- a) Councillor Busk – Did Fire Department help with burned piles? I have seen the fire smart burning happening and happy to see all the communication going out about it. Happy to see the public are being kept in the loop.
Response: Yes they assisted with burning of piles.
- b) Councillor McGregor – Are we all attending the Open House on May 10?
Response- It is not mandatory for Council to attend but you are welcome to attend if you would like.
- c) Councillor Ferguson – What is the progress in the arrangement of a meeting with Alberta Parks about the plan for the season in the park and at the beach?
Response – We have reached out; we will follow up again.
- d) Councillor Busk – I had asked a few weeks ago about the new asphalt product and if we could have a larger demo and compare to current product, wondering when that is happening?
Response – It is currently being arranged.

5. Reports and New Business

- a) Cheques over \$50,000 – Roland Schmidt, Director of Finance

Motion #133-21: Moved by Councillor Brandle

RESOLVED THAT Council accepts this report as information.

CARRIED

- b) Transfer Outstanding Utility Arrears to Property Taxes

Motion #134-21: Moved by Councillor Brandle

RESOLVED THAT Council directs administration to transfer utility arrears over 90 days as of March 31, 2021 to their property taxes.

CARRIED

c) First Quarter Budget Actuals – Roland Schmidt, Director of Finance

Motion #135-21: Moved by Councillor King

RESLOVED THAT Council accepts the report as information.

CARRIED

6. Mayor's Corner

- Council had a discussion with the National Police Federation, we saw lots of alignment with them and the things we are trying to do. We connected them with AUMA to work on our RFP that passed earlier in April.
- We had a Tri-Council meeting. We are all willing to work together and working on finding a project to work together on for the region.
- We had our first meeting with 5 municipalities and 5 first nations this past week. We are excited for this partnership. We are working on some terms of reference and some action based items. Our next meeting is for the end of May.
- We had a Legacy meeting the other evening. We had some discussion with the Slave Lake Childcare Society and rent. They are having some issues due to all the different restrictions and changes in funding that have taken space. They have decided to release some of the space that they use in the upstairs area. Our Administration is looking at finding a tenant for this released space. This was a good open discussion and we have another meeting to work through some more financials as well in two weeks.
- Big news of the hour. We have the new restrictions that have been put in place. Highlights are K-12 school online for 2 weeks. Places of worship, weddings and funerals reduced numbers. Retail reduced to 10% capacity. Personal service, outdoor patios all closed as Sunday. Workplace outbreak, 2 positive cases, shuts down the workplace for 10 days. Also news that vaccines are coming and will help this all.

7. Correspondence

a) Letter from High River – Re: Coal Exploration

Motion #136-21: Moved by Mayor Warman

That Council directs administration to send a letter to the Premier of Alberta Minister of Energy and Minister of enviroments and park supporting the message that the Town of High River has sent already.

CARRIED

8. In Camera

**a) Personal Privacy
(FOIP Section 17)**

Motion #137-21: Moved by Councillor Busk

That Council moves the May 04, 2021 Regular Meeting of Council In-Camera at 7:24 PM.

CARRIED

Motion #138-21: Moved by Councillor Gramlich

That Council moves the May 04, 2021 Regular Meeting of Council out of In-Camera at 7:27 PM

CARRIED

Motion #139-21: Moved by Councillor McGregor

To appoint Taylor Kellam to the Municipal Planning Commission

CARRIED

Adjournment:

Motion #-140-21: Moved by Councillor Busk

That Council adjourns the May 04, 2021 Regular Meeting of Council at 7:27 PM.

CARRIED

Tyler Warman, Mayor

David Kim, Chief Administrative Officer

Council Present: Mayor Tyler Warman, Councillors: Darin Busk, Shawn Gramlich, Rebecca King, Joy McGregor and Julie Brandle

Council Absent: Brice Ferguson

Staff Present: David Kim - CAO, Roland Schmidt – Director of Finance, Leah Jones - Economic Development Officer, Garry Roth- Director of Community Services, Serena Weipert – FCSS Coordinator, Jordan Schenkelberg - Communications Coordinator, Joanna Raymond – Recording Secretary

Media Present:

Others Present: Edward Chung – Doyle and Company Professional Chartered Accountants

Meeting called to order at 6:58 PM by Mayor Tyler Warman

1. Addition to the Agenda:

Motion #141-21 Moved by Councillor Busk

That the Committee of the Whole Agenda for May 11, 2021 be accepted as presented.

CARRIED

2. CAO Update:

May 11, 2021

Safety:

- Employee health tracking: 2 employees in isolation due to close contact; 1 employee awaiting test results; all other employees reporting healthy as of May 7th.
- Incident Reports: One incident involving property/equipment damage reported between May 2nd and May 7th. No injuries were reported during that period.
- Online First Aid training is underway for employees. Practical session 1 to be held on Tuesday, May 11th.

Finance:

Service Update

- As a result of the new provincial restrictions, the decision has been made for the Town office to remain closed to the public. We will reassess our operations again on May 24th. We will continue providing services remotely during our hours of operations, Mondays to Fridays 8:00am to Noon and 1:00pm to 4:30pm. We would like to resolve any issues remotely. Should that not be possible we will be available for in person services, by appointment only, on Thursdays and Fridays.
- We continue to service around 10-15 calls per day. We average around 5 in person appointments on Thursdays and Fridays.

Accounts Receivable

- Continues to work with signing up customers for paperless invoicing. We've added an additional 10 in the last 2 weeks.

- Assisting with Transportation Alberta invoices for Fire Services for both the Town of Slave Lake and MD of Lesser Slave River for motor vehicle accidents.

Accounts Payable

- Preparing invoices for the next cheque run.
- Completed ICS 100 Emergency Training Courses

Utilities

- Utility invoices have been mailed out. Arrears letters for outstanding accounts have also been mailed out.

Taxes

- Tax Notices were sent out on May 7th. The Assessment Complaint end date was May 6th, 2021. We have a total of 6 Assessment complaints which are being reviewed by KCL and CRASC.
- The line item that denotes if an account is on pre-authorized payment did not print on our notices. There has been no change in the pre-authorized payment for those who are on the plan, it failed to print on the notices.

Payroll

- Continues to assist with Human resources, doing staff orientations.

Operations and Utilities:

Utilities

- Cleaning sediment out of the back wash pond
- Clarifier draining and cleaning
- Flushing hydrants – schedule will be posted to website
- Working on asset management essentials program

Public Works

- Street Sweeping program has started. A schedule has been loaded to the website.
- Potholing schedule is on the website and this will commence through the week, Weather permitting.
- All Gravel Roads will be graded this week, weather permitting.

Projects:

- Negotiation with the proponent for the Lift Station C Proposal is ongoing.
- A query has been received regarding the Municipal Engineering Services proposal requests. Clarifications in the form of an Addendum will be issued.
- 16 interested residents have registered so far for the virtual open house for Gloryland Project. It is scheduled to be held through zoom on May 10 from 5:30 to 6:30 PM.
- Performance measurement for the Q1 period is ongoing.
- Review and follow up with a potential developer for a sewer service connection in the industrial area is ongoing.
- Sidewalk assessment activities to begin next week.

Fire Department:

Calls

- **Total Calls for 2021 = 147**
- Medical Co-Response – 1
- Alarms – 1
- Outdoor Fire – 4 (Flatbush X2 and Slave Lake X2)
- Hazmat - 1
- Motor Vehicle Collision - 1
- Total – 8 (up to May 7)

Administration

- Training meeting with Jason WIGTON, Director of Technical & Emergency Services, Kee Tas Kee Now Tribal Council regarding Firefighter Training in five (5) First Nations communities.
- Fire Code Inspection (Sweetgrass (formerly known as Points West Assisted Living))
- Emergency Management program planning & development
- Meeting w/AFRRCS Business Relationship Coordinator, Brian SAUNDERS
- Attended Peace Regional Fire Chiefs AGM / Alberta Fire Chiefs Association Zone 1 Elections (Virtual)
- Attended Fire Weather Briefings at SLWMA Fire Base in Slave Lake

Operations

- Station 2 Ladders
- Station 1, 3 and 4 training Hazard Reduction Burning
- Make Sprinkler kits for Station 2, 3 and 4
- Structure protection of properties near Flatbush
- Deploy electronic signs for Highway 2 fire as warning to motorists

Maintenance

- replaced unit 105 slip tank pump assembly
- Completed install of fire pump and fire monitor, repairs to wiper arms on Rescue Boat
- Started driver training with Student for the tractor
- made apt for wildland unit 141 back up camera concerns
- Started fabrication for all required rain bird sprinklers for new sprinkler kits

Community Services:

Enforcement:

- Peace Officers have dealt with 29 complaints/files in just 7 days. We are seeing a rise in homeless related complaints now that the weather is nice. The files include:
- Capture of a person wanted on two warrants. Several charges laid and suspect turned over to police.
- One speed enforcement operation with the Alberta Sheriffs Highway Patrol. The speed stop took place in Hilda Eben Park.
- Assist the fire department with incidents Highway 88 and the Bayer Road fire.
- Arrest of a drunk individual threatening to kill the Senior Peace Officer.
- Many unsightly premise complaints. Several clean up orders have been issued.

Aquatics:

- The renovations in the change rooms continue to progress. Only a few outstanding pieces remain.
- Staff are cleaning the facility. Water filling began this week.

- Targeted re-launch date is June 14th (pending COVID restrictions).

FCSS:

- Administration continues to work on year end reporting to the Alberta Government for the FCSS program.
- Income Tax clinic continues to run by appointment only (Fridays)
- Continue to urge organizations to update their information for our Community Directory and with 211 Alberta.
- Administration continues to work on planning to assist the Homeless Coalition (organization development).
- Collaboration with Recreation Programming towards new programming within COVID restrictions.
- FCSS Coordinator will be teaching First Aid (Town staff) and Lifesaving (Lifeguard) courses.

Facilities & Parks:

- From May 01 to 07, workers have completed the following tasks/work orders:
 - Level 1: 104
 - Level 2: 41
 - Level 3: 32 &
 - Level 4: 4
- Work continues to clean up & repair playgrounds. Most playground deficiencies have been corrected (awaiting on parts for a few outstanding issues). Focus on seasonal clean-up & maintenance of pocket parks this week.
- Allarie Trails were swept as well.
- Continue to work with insurance adjuster on Barton Park fire damages. Work is at the quotation stage. Site meetings with adjusters and contractors this week.
- Site meeting for Poplar Grove Park landscaping.
- Continue to work on filling vacant positions. MRC Operations Supervisor position has been reposted. One MRC/Parks Operator is on modified duties and is working with the Facilities crew during this time.

Recreation & Programming:

- The MRC will be closed again beginning on May 10th. The Recreation Assistant 3 and Program Coordinator will continue to work as we have several projects that we are working on and are hoping for a short closure.
- Dancing Kids and Dance Creations both have bookings over the May 8-9 weekend at the Legacy Centre. Both groups adhere to the current restrictions (prior to the May 9th change).
- Community Clean Up registration is strong.
- We were awarded a grant from Participaction for the Community Better Challenge, event details will be announced this month once we chat with our contact at Participaction.
- Our Program Coordinator is rolling out some Family Equipment kits and craft/activity packs.

Upcoming Events:

- Dancing Kids (Legacy) – May 8th
- Dance Creations (Legacy) – May 9th
- Community Clean up – Starts May 17th

Economic Development

- Connected a business interest with Community Futures regarding the development of a business plan.
- Engaged with a potential investor and provided requested data.

- Contacted by a restaurant franchise wanting to locate in Slave Lake. They are looking for interested franchisee.
- Attended the EDO/CAO Round Table Session for the Northwest Region hosted by government. Guest speaker was Steve Kwasny of the Invest Alberta Corporation.

3. Question Period:

- a) Councillor Busk – With the new COVID rules does this mean we will not have baseball and soccer out at the fields?
Response – For now we know that we will not for the next 3 weeks, beyond that we do not know what the season is going to look like after that.
- b) Councilor McGregor – How many people were on the Gloryland open House?
Response – About 18 people. There will be additional information sent to the residents.
- c) Councillor King – I was on the open house last night, our administration did a great job and the contractor did a great job answer questions as well. Also our grass contractor has been doing a great job as well.

4. Reports and New Business:

- a) External Audited 2020 Financial Statements – Roland Schmidt, Director of Finance

Motion #142-21 Moved by Councillor Brandle

RESOLVED THAT Council adopt the financial statements and the financial information return for the year ending December 31, 2020.

CARRIED

- b) Community Social Needs Assessment – Garry Roth, Director of Community Services

Motion #143-21 Moved by Councillor King

That Council accept the Town of Slave Lake Social Needs Assessment as information and Administration come back with a detailed overview of the action items.

CARRIED

- c) Economic Development Q1 Update – Leah Jones, Economic Development Officer

Motion #144-21 Moved by Councillor Ferguson

That Council accepts this verbal update as information.

CARRIED

5. Committee Minutes:

a) **Finance, Legislative, Intergovernmental Affairs**

- 1) Intermunicipal Committee
- 2) Slave Lake Watershed Council
- 3) Slave Lake and District Chamber of Commerce – Verbal update from Mayor Warman

b) **Community Services**

- 1) Lesser Slave Lake Regional Housing Authority – Verbal update from Councillor Brandle
- 2) Tri-Council Health Committee – Verbal Update from Councillor McGregor
- 3) Slave Lake Region Tourism Society - Verbal update from Councillor Brandle
- 4) Slave Lake Library Board – Verbal Update from Councillor McGregor
- 5) Naming Advisory Committee
- 6) Community Futures Lesser Slave Lake Region – Verbal Update from Councillor King
- 7) Community Education Committee – Verbal Update Councillor McGregor
- 8) Homelessness Coalition -

Mayor Warman left the meeting at 8:02 PM

Mayor Warman returned to the meeting at 8:05

c) **Property Services**

- 1) Municipal Planning Commission
- 2) Subdivision and Development Appeal Board
- 3) Lesser Slave Lake Regional Waste Management
- 4) Slave Lake Airport Commission – Verbal Update from Councillor Ferguson
- 5) Lesser Slave Lake Region Wildfire Legacy Corporation – Verbal update from Mayor Warman

d) **Protective Services**

- 1) Protective Services Committee
- 2) Regional Emergency Management Agency

e) **Other**

- 1) Northern Alberta Mayor's and Reeves Caucus
- 2) Northern Alberta Elected Leaders

Motion #145-21: Moved by Councillor Gramlich

That Council accepts the verbal committee updates and committee minutes as presented.

CARRIED

6. Management Task List:

Motion #146-21: Moved by Councillor Gramlich

That Council accepts the Management Task List as information.

CARRIED

7. Mayors Corner:

- Met with the new General Manager for Slave Lake Pulp; shared our thoughts that we are happy to see the industry doing well. We want to support them how we can and they can let us know how we might be able to advocate for them, like the AESO tariffs. I did mention we would like some stronger and active communication between them and ourselves; they are in agreement and we will be communicating in the near future on how to do that.
- Had some fires out on the edges of the community. 10 years later we are active and sharing information quickly to the community and public.
- May 14, 2011 a fire started out side of the Town and structures were lost in the Municipal District that day and the next day it was in the Town limits. This is a sensitive time and we don't necessarily celebrate it but looking back 10 years and remembering that night and the week after and thinking we would not be able to recover and here we are 10 years later. Thank you to all the people who reach out from across the province, country and the world. Thank you to the province for all their support. I am proud of this community and our administration, our council and our residents for our resilience and how far we have come. As we acknowledge that 10 years has passed I recognize that some of those wounds won't heal but we are on a road of recovery and we have made progress.

8. In Camera

- a) Legal – Development Matter (FOIP Sections 23, 24, 25 and 27)

Motion #147-21: Moved by Councillor Ferguson

That Council move the May 11, 2021 Committee of the Whole Meeting of Council “in-camera” at 8:18 PM

CARRIED

Motion #148-21: Moved by Councillor Busk

That Council move the May 11, 2021 Committee of the Whole Meeting of Council out of “in-camera” at 8:32 PM

CARRIED

Motion #149-21: Moved by Councillor Gramlich

That Council approves the noted tentative agreement from the mediation that includes the amount of \$610,000.00 plus GST, warranty exemption and mediation cost.

CARRIED

f) Adjournment:

Motion #150-21: Moved by Councillor McGregor

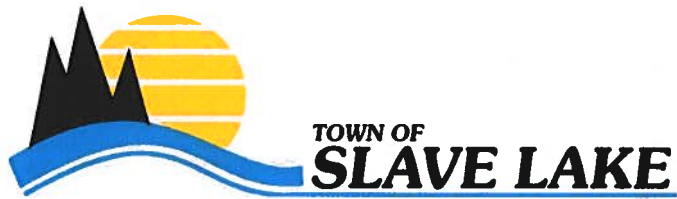
That Council adjourns the May 11, 2021 Committee of the Whole Meeting at 8:33 PM.

CARRIED

Tyler Warman, Mayor

David Kim, Chief Administrative Officer

DRAFT



REPORT TO COUNCIL MEETING OF 18th MAY 2021

FROM: Samantha Dyck
Acting Director of Planning & Development

DATE: May 12, 2021

SUBJECT: Application to amend the Municipal Development Plan
Bylaw #09-2021

FILE: 6007.05

PURPOSE

The purpose of this report is for Council to hold the required Public Hearing and consider Second and Third Reading for Bylaw #09-2021.

BACKGROUND

Name of Applicant: Big Fish Bay RV Resort

Landowner: Big Fish Bay RV Resort Ltd.

Civic Address: 950 Caribou Trail NW

Legal Land Description: ATS 5;6;73;1;3;6

Proposal: To rezone the above-noted site from M3 – Airport Industrial District to RR1 – Recreation Facility and Resort District to allow Big Fish Bay RV Resort to further grow and expand their site.

Municipal Government Act: In accordance with Section 230(1) of the Municipal Government Act, R.S.A. 2000, Town Council must give Bylaw #09-2021 First Reading and hold the required Public Hearing before passing a resolution with respect to the bylaw. Bylaw #09-2021 received First Reading on April 20, 2021.

Municipal Development Plan: The subject site is within the Airport designation of the Municipal Development Plan and as such an amendment is required.

Downtown and Mainstreet Area Plan: The subject site is not within the area of the Downtown and Mainstreet Area Plan and as such an amendment is not required.

COMMUNICATIONS STRATEGY

The Public Hearing was advertised on the Town's website and Facebook page for a period of two (2) weeks.

**RELATION TO STRATEGIC PLANNING,
MISSION STATEMENT, OR VISION
STATEMENT**

The proposed amendment aligns with Council's strategic priority to grow business and increase economic development.

RECOMMENDATION TO COUNCIL

Planning Department: The Planning Department has compared the subject application with good Planning Principles as follows:

Public Safety - When considering public safety, we are reviewing the subject site and area with potential developments and list of uses to determine if there could be a potential public safety concern.

Compatibility – When considering compatibility of uses, we are reviewing the subject site and area with potential developments and list of uses to determine if the proposed uses or developments may generate noise, dust, odor, traffic, fumes, etc. Essentially a component of a use or development that will create concerns for adjacent uses.

Infrastructure - When considering infrastructure, we are reviewing the subject site and area with potential uses and developments to determine if appropriate and sufficient infrastructure is present to properly support those uses and developments and will not create operational issues or public safety concerns.

Environment – When considering the environment, we are reviewing the subject site and area with potential developments and list of uses to determine if the proposed uses or developments could create environmental issues or concerns.

The Planning Department feels that changing the designation of the subject lands from Airport to Regional Commercial meets with the good Planning Principles discussed above and as such, this amendment should have no negative impacts on surrounding developments. Further, this amendment appears to better align with Council's Vision.

The Planning Department has no concerns with this application and recommends that Council give Bylaw #09-2021 Second and Third Reading.

APPLICATION TO AMEND THE MUNICIPAL DEVELOPMENT PLAN

Date: 03/25/2021

Applicant: Big Fish Bay RV Resort Ltd.

Mailing Address: 1000 Caribou Trail, Slave Lake, AB

Phone: 780-849-2020 (Cell) _____

E-mail: ediek@bigfishbay.com

Subject Lands: Lot _____, Block _____, Plan _____ ATS 5-6-73-1;3,6

Civic Address: 450 Caribou Trail NW

The undersigned registered owner hereby applies for an amendment to the Municipal Development Plan as follows:

Re-designation Requested: From: **AIRPORT**
To: **REGIONAL COMMERCIAL**

Reason for Re-designation Request: Request zoning for campground usage

Abe Neufeld, Owner
Landowner's Name (printed)


 Landowner's Signature

CONSENT TO ELECTRONIC NOTIFICATION:

I consent to receive documents from the Planning Department by electronic means and have provided the following e-mail address to be used by the Town for that purpose.

E-mail address to be used: _____

Landowner's Name (printed)

Landowner's Signature

Applicant's Name (printed)

Applicant's Signature

**BYLAW # 09-2021
MUNICIPAL DEVELOPMENT PLAN AMENDMENT
TOWN OF SLAVE LAKE**

A BYLAW OF THE TOWN OF SLAVE LAKE IN THE PROVINCE OF ALBERTA TO AMEND THE MUNICIPAL DEVELOPMENT PLAN BEING BYLAW #21-2007.

Pursuant to the Municipal Government Act being Chapter M-26 of the Revised Statutes of Alberta, 2000, as amended, the Municipal Council of the Town of Slave Lake, duly assembled, enacts as follows:

1. That the Municipal Land Use Plan Map of the Municipal Development Plan, being Bylaw #21-2007, attached as Schedule "A" and forming part of this bylaw, be amended as follows:

ATS 5;6;73;1;;3,6

be re-designated from

Airport to Regional Commercial

For further clarity, the area highlighted and shown on the attached sketch marked as Schedule "B" and forming part of this Bylaw, identifies the subject property.

2. That this Bylaw comes into effect upon the date of its Third and Final Reading.

READ A FIRST TIME THIS _____ DAY OF _____ 2021 A.D.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

READ A SECOND TIME THIS _____ DAY OF _____ 2021 A.D.

MAYOR

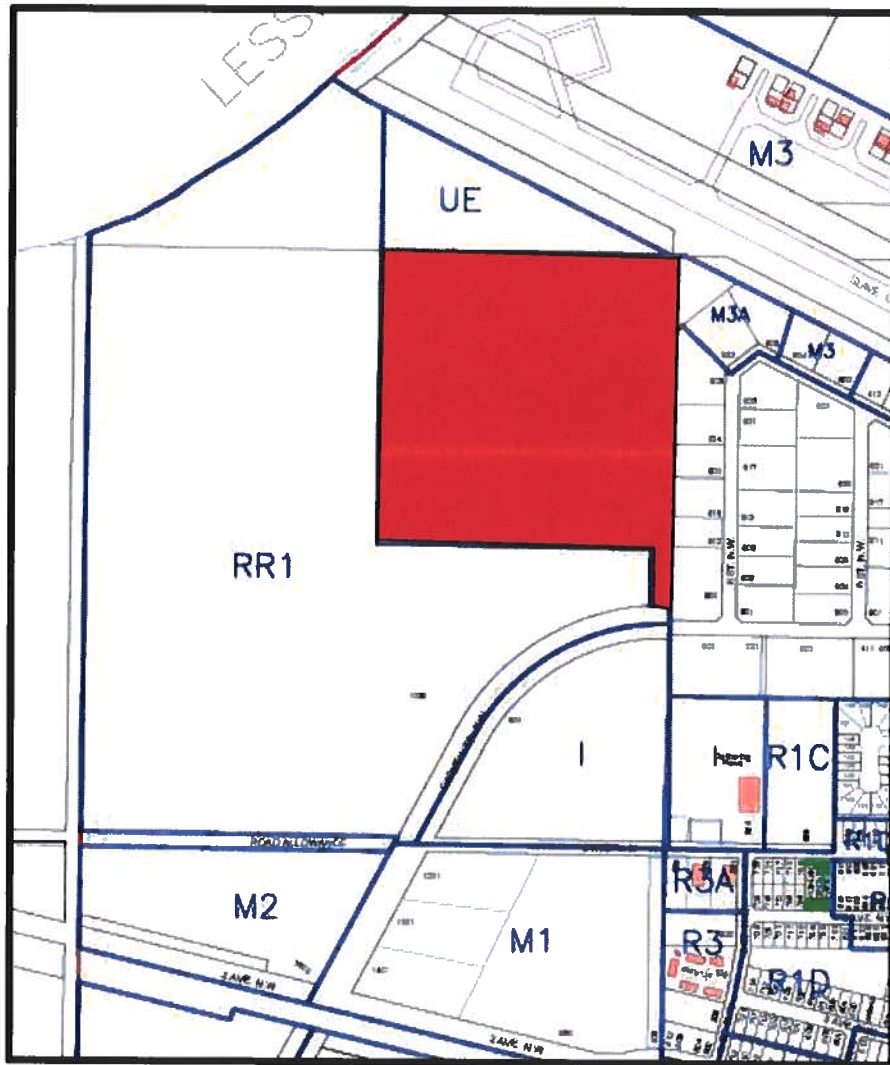
CHIEF ADMINISTRATIVE OFFICER

READ A THIRD TIME THIS _____ DAY OF _____ 2021 A.D.

MAYOR

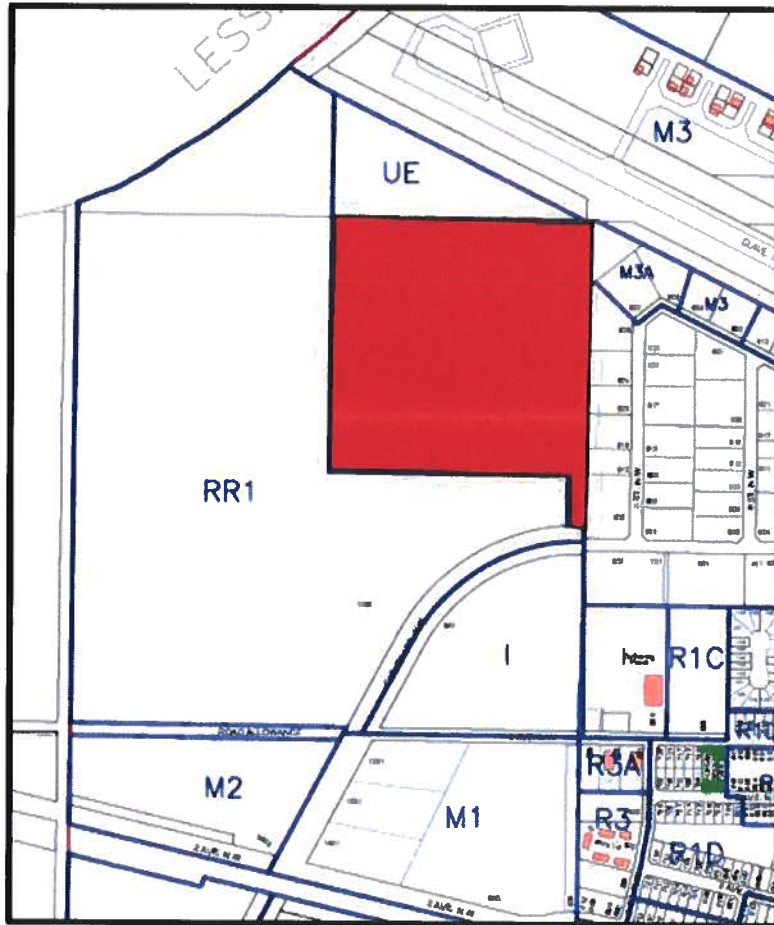
CHIEF ADMINISTRATIVE OFFICER

SCHEDULE B



Subject Property: ATS 5;6;73;1;;3,6

Location Map



Subject Property: ATS 5-6-73-1;3;6 (located at 950 Caribou Trail NW)
From: Airport
To: Regional Commercial



REPORT TO COUNCIL MEETING OF 18th MAY 2021

FROM: Samantha Dyck
Acting Director of Planning & Development

DATE: May 12, 2021

SUBJECT: Application to amend the Land Use Bylaw #22-2007
Bylaw #10-2021

FILE: 6013.130

PURPOSE

The purpose of this report is for Council to hold the required Public Hearing and consider Second and Third Reading for Bylaw #10-2021.

BACKGROUND

Name of Applicant: Big Fish Bay RV Resort

Landowner: Big Fish Bay RV Resort Ltd.

Civic Address: 950 Caribou Trail NW

Legal Land Description: ATS 5;6;73;1;3;6

Proposal: To rezone the above-noted site from M3 – Airport Industrial District to RR1 – Recreation Facility and Resort District to allow Big Fish Bay RV Resort to further grow and expand their site.

Municipal Government Act: In accordance with Section 230(1) of the Municipal Government Act, R.S.A. 2000, Town Council must give Bylaw #10-2021 First Reading and hold the required Public Hearing prior to passing a resolution.

Municipal Development Plan: The subject site is within the Airport designation of the Municipal Development Plan and as such an amendment is not required.

Downtown and Mainstreet Area Plan: The subject site is not within the area of the Downtown and Mainstreet Area Plan and as such an amendment is not required.

Land Use Bylaw #22-007: The subject sites maintain an M3 – Airport Industrial Districting and as such an amendment is required.

**RELATION TO STRATEGIC PLANNING,
MISSION STATEMENT, OR VISION
STATEMENT**

The proposed amendment aligns with Council's strategic priority to grow business and increase economic development.

RECOMMENDATION TO COUNCIL

Planning Department: The Planning Department has compared the subject application with good Planning Principles as follows:

Public Safety - When considering public safety, we are reviewing the subject site and area with potential developments and list of uses to determine if there could be a potential public safety concern.

Compatibility – When considering compatibility of uses, we are reviewing the subject site and area with potential developments and list of uses to determine if the proposed uses or developments may generate noise, dust, odor, traffic, fumes, etc. Essentially a component of a use or development that will create concerns for adjacent uses.

Infrastructure - When considering infrastructure, we are reviewing the subject site and area with potential uses and developments to determine if appropriate and sufficient infrastructure is present to properly support those uses and developments and will not create operational issues or public safety concerns.

Environment – When considering the environment, we are reviewing the subject site and area with potential developments and list of uses to determine if the proposed uses or developments could create environmental issues or concerns.

The Planning Department feels that changing the designation of the subject lands from Airport to Regional Commercial meets with the good Planning Principles discussed above and as such, this amendment should have no negative impacts on surrounding developments. Further, this amendment appears to better align with Council's Vision.

The Planning Department has no concerns with this application and recommends that Council give Bylaw #10-2021 Second and Third Reading.

MOTION REQUESTED:

1. That Bylaw #10-2021 to the Municipal Land Use Plan Map of the Land Use Bylaw #22-2007 by re-designating ATS 5;6;73;1;;3,6 from M3 – Airport Industrial District to RR1 – Recreation Facility and Resort District I receives Second Reading.



APPLICATION TO AMEND THE LAND USE BYLAW #22-2007
REDISTRICTING AMENDMENT

Date: 02/23/2021
Applicant: Big Fish Bay RV Resort Ltd.
Mailing Address: 1000 Caribou Trail, Slave Lake, AB
Phone: 780-849-2020 (Cell)
E-mail: ediek@bigfishbay.com
Subject Lands: Lot ___ Block ___ Plan _____ ATS 5-6-73-1;3;6
Civic Address 950 Caribou Trail NW

The undersigned registered owner hereby applies for an amendment to the Land Use District Map of Land Use Bylaw #22-2007 as follows:

Lot ___ Block ___ Plan _____ ATS 5-6-73-1;3;6

Redistricting Requested: From: M3
To: R1

Reason for Redistricting Request:
Requesting zoning for campground usage

Abe Neufeld
Landowner's Name (printed)

Landowner's Signature

CONSENT TO ELECTRONIC NOTIFICATION:

- I consent to receive documents from the Planning Department by electronic means and have provided the following e-mail address to be used by the Town for that purpose.

E-mail address to be used: _____

Landowner's Name (printed)

Landowner's Signature

Applicant's Name (printed)

Applicant's Signature

**BYLAW #10-2021
LAND USE BYLAW AMENDMENT
TOWN OF SLAVE LAKE**

**A BYLAW OF THE TOWN OF SLAVE LAKE IN THE PROVINCE OF ALBERTA TO AMEND
LAND USE BYLAW #22-2007.**

Pursuant to the Municipal Government Act being Chapter M-26 of the Revised Statutes of Alberta, 2000, as amended, the Municipal Council of the Town of Slave Lake, duly assembled, enacts as follows:

1. That the Land Use District Map of the Land Use Bylaw #22-2007 be amended by re-districting as follows:

ATS 5;6;73;1;;3,6

From M3 – Airport Industrial District
To RR1 – Recreation Facility and Resort District

As shown on the attached sketch plan marked as Schedule “A” and forming part of this Bylaw.

That this Bylaw comes into effect upon the date of its Third and Final Reading.

READ A FIRST TIME THIS _____ DAY OF _____ 2021 A.D.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

READ A SECOND TIME THIS _____ DAY OF _____ 2021 A.D.

MAYOR

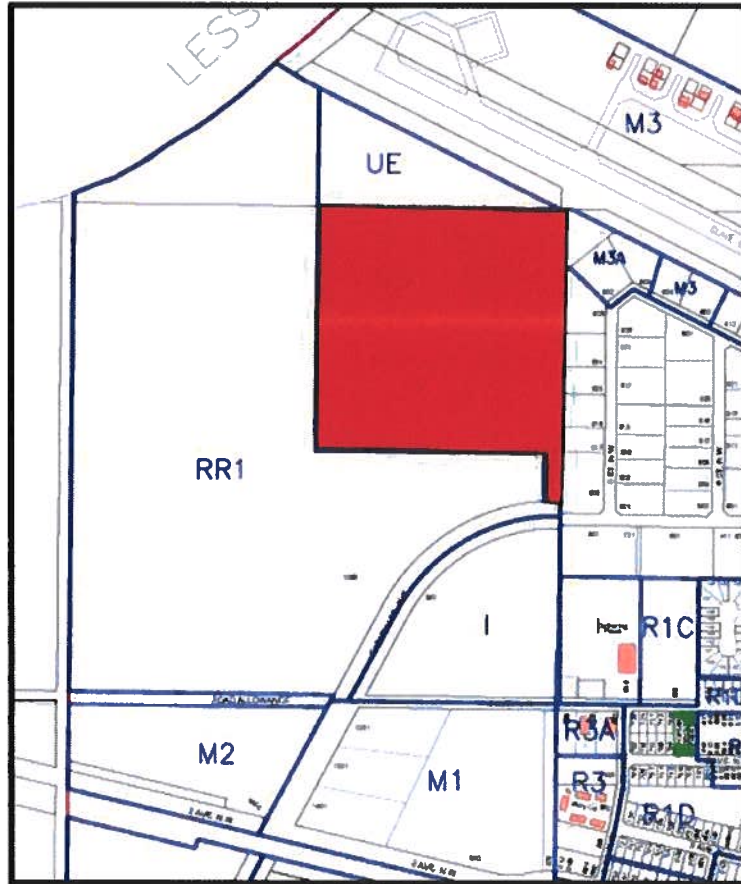
CHIEF ADMINISTRATIVE OFFICER

READ A THIRD TIME THIS _____ DAY OF _____ 2021 A.D.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Location Map



Subject Property: ATS 5;6;73;1;;3,6