



VISION

"Slave Lake is committed to building opportunities by growing business, industry and population, while promoting ourselves and our exceptional quality of life."

MISSION

"Working Together, Building a Better Community"

'Our Vision and Mission will serve as a guide in our decision making'

**Regular Meeting of Council
July 6, 2021 at 7 PM in Council Chambers**

Agenda

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**Regular Meeting of Council
Tuesday July 6, 2021 at 7:00 PM**

9 Adjournment

Council Present: Mayor: Tyler Warman Councillors: Darin Busk, Shawn Gramlich, Rebecca King, Brice Ferguson, Julie Brandle, Joy McGregor

Staff Present: David Kim - CAO, Garry Roth – Director of Community Services, Kush Patel – Project Manager, Roland Schmidt – Director of Finance, Leah Jones – Economic Development Officer, Jordan Schenkleberg – Communications Coordinator, Joanna Raymond - Recording Secretary

Media Present:

Others Present:

Meeting called to order 6:59 p.m. by Mayor Warman

1. Agenda:

Motion #174-21: Moved by Councillor Brandle

That the Regular Meeting of Council Agenda for June 15, 2021 be accepted as presented.

CARRIED

2. Minutes of Previous meeting:

a) Minutes of the Regular Meeting of Council June 01, 2021

Motion #175-21: Moved by Councillor King

That the Regular Meeting Minutes of June 01, 2021 be accepted as presented.

CARRIED

b) Committee of the Whole Meeting June 08, 2021

Motion #176-21: Moved by Councillor Gramlich

That the Committee of the Whole Meeting Minutes of June 08, 2021 be accepted as amended.

CARRIED

3. CAO Update:

June 08, 2021

Finance:

General

- 1 new business licences - Out of town - SafePro Windshields.
- The finance software is undergoing an additional update today, June 15th, 2021. We are expecting some service delivery delays today as our financial software system will be offline. The upgrade is supposed to take all day and will hopefully solve some of our outstanding issues we have been encountering this year.
- We are serving an average of 10-15 in person visits per day since our re-opening.

Utilities

- Reviewing accounts and arrears letters.

Taxes

- The Tax Deadline for the 2021 year is fast approaching. The deadline is Wednesday, June 30th 2021, with the first late penalty of 2% being applied on Thursday, July 1st 2021.
- Currently reviewing accounts that are on tax contracts.
- Reviewed the Tax installment Payment Plan Bylaw, as a group, and have updated the Bylaw.
- This will be brought to Council in July for approval.

Payroll

- 6 month time off in lieu review (TOIL). All employees have used up their eligible outstanding TOIL balances.
- Mid-year review for LAPP, benefits and CRA remittances.
- Continues to work on training new employees for the online timesheet program.

Accounts Payable

- Next cheque run is 29th.

Operations and Utilities:

Utilities

- CC repairs
- Manhole repairs
- Sewer cleaning
- Tree hole hydro vac

Public Works

- Gravelling started
- Line painting started
- Recycle center cleaning continue
- Assist parks group with tree planting

Projects:

- **Gloryland Project:** Contractor finished place base gravel on Rice Ave. SW (Phase 2), they are working to finish up placing gravel on Ross St. (Phase 1). They are planning to start placing gravel on Pioneer Drive (Phase 3) later in the week. Also, excavation for deep base repair on Robertson way (Phase 4) sometime this week. Overall Production will be slower this week due to forecasted rain days.
- **Downtown Revitalization:** Requested quotes from the contractors for the potential work around Rennie Hall Plaza.
- **Collaboration:** Worked with community services to develop a Request for Proposal (RFP) for the reconstruction of a portion of walking trail affected by creek bank erosion behind the Church/mosque on 6th St. SE. The opportunity is out for local contractors to bid on. RFP is scheduled to close on 23rd June at 3:00 PM.
- **Sewer Service Line:** Working to determine a revised sewer line alignment for servicing lots in the industrial area after a submerged manhole was found out yesterday. The manhole found can potentially be the new point of tie-in to the existing gravity main network.

Fire Department:

Calls

- **Total Calls for 2021 = 193**
- Medical Co-Response – 2
- Alarms – 1
- Outdoor Fire – 1 (Firepit Complaint)
- Motor Vehicle Collision – 1
- Structure Fire - 2
- Total – 7

Administration

- Occupancy Load Consultation with HPSD
- Fire Investigation Reporting
- Emergency Management Analysis/Development
- CVFSA Board Meeting
- 2020 Annual Internal Safety Codes audit completed for Slave Lake and MD 124
- Annual 1 on 1 reviews with All Regional Fire Fighters started for 2021

Operations

- Ladder 111 and 511 annual Ladder certification, and service on 111 completed
- Hall 1 training Rapid Intervention Teams and roof operations
- Hall 4 Rapid Intervention
- Hose testing for Ladder 111 and all tools checked and repairs completed

Maintenance

- Started replacing unit 101 complete rear suspension
- inspect the hotsty and performed adjustment and repairs
- assisted western Canadian crane inspection rep ladder 111 and 511

- completed unit 101 rear suspension replacement due to broken springs and leaking shocks
- repaired unit 511 ladder and battery charging/boost post assembly
- took unit 141 to direct current for back up camera concerns
- removed a secondary lock from unit 111 for a crack in the weld, took the lock to double b for aluminum weld repair

Community Services:

Enforcement:

- Peace Officers have dealt with 47 incidents in just 9 shifts. Some examples of the responses to public complaints include :
 - Animal cruelty,
 - Unlawful disposal of sewage into a drainage ditch,
 - Several homelessness related files which includes intoxicated persons and open liquor violations,
 - A dog attack,
 - Several unsightly premises complaints,
 - Noise complaints, &
 - Parking complaints and the care of one dog in the pound.

Aquatics:

- Pool opened yesterday!!
- Swims are by booked times (one week at a time). Drop in is permitted if there is available space.

FCSS:

- Community directory & 211 registration is ongoing.
- Preparing Block Party program.
- Investigating FCSS Community grant program – this would see a potential re-vamp to the funding given to community agencies, with continued alignment to the Provincial framework.
- Preparing FCSS Framework report to be presented in July.
- Hosting a planning meeting for the Homelessness Coalition this week.
- Last week was Senior's Appreciation Week. We celebrated with free coffee at The Fix, & balloon bouquets at Vanderwell Lodge.

Facilities & Parks:

- From May 17 - 28, workers have completed the following tasks/work orders:
 - Level 1: 84
 - Level 2: 48
 - Level 3: 22 &
 - Level 4: 3
- Allarie Trail reconstruction Request for Proposals was issued for repairs adjacent to the eroding creek bank.
- Flower plantings were completed last week.
- Tree planting along Main Street S. likely to proceed this week.
- Emergency siren tests continue to occur the third Thursday of each month.
- Government Centre roof refurbishment project starting next week.
- Rick Chisholm started this week as the MRC Operations Supervisor.

Recreation & Programming:

- MRC is open again, we have been quiet and we continue to monitor usage.
- Susan's Kitchen is open for in person dining again as per the Stage 2 requirements.
- Men's Hardball is started up on Monday and Slo Pitch will be started up tonight. Minor Baseball has started to host some games on the Sinclair fields.
- We will be hosting the ParticipACTION event this weekend on June 19th. This is a virtual/in-person event, the first we have done this way. More info will come out through the week on Facebook for the event.
- The Travel Counsellor, Recreation Assistant 1, Recreation Assistant 2 and Program Coordinator positions are all still open. We only received one out of country resume last week for the Travel Counsellor position.

Upcoming Events:

- ParticipACTION Community Better Challenge – June 1st to 30th.
- Fit and Strong fitness classes – June 8th to 29th (Tu & Th) (MRC).
- Slave Lake Minor Baseball Host Weekend – June 19 & 20th (Sinclair Park).
- ParticipACTION event – June 19th (Hilda Eben Park & Allarie Trails).
- Virtual Paint Night – June 23rd (online).
- External booking (First Aid Course) – June 24 & 25th (MRC).
- Canada Day – July 01st.

Economic Development

- Made application to Alberta Transportation to conduct the transportation survey in July
- Met with the Founder Institute which is a start-up accelerator, to learn about their entrepreneur programs that could be introduced to Slave Lake.
- Met with the "Partners Group" to discussed wireless high-speed internet, resuming business visitations in late summer and newcomer programs. Applied for the Alberta Urban Municipalities Association (AUMA) Community Readiness for Newcomer Integration Project.
- Met with Energy Futures Lab & Economic Development Association to inquire about the logistics of hosting an economic development forum for our region in the Fall.
- Sent a newsflash to businesses and residents reminding them to check-out the information and resources on the dedicated economic development webpage on the Town's website.

4. Question Period:

- a) Councillor McGregor – For the step grid, when will staff receive their raises and evaluations?
Response: This year we are doing 2 performance reviews, one in June and the other in November. This will be applied proportionally. Instead of being increased at their anniversary they will get an increase in July if their anniversary was before June 30th and then if their anniversary is later in the year the increase will happen in December.

- b) Councillor McGregor: Can we send another letter to Minister Shandro about the Dr compensation. We are at a Standstill here with this, we should help push this around.
- c) Councillor McGregor: We are still having a hard time finding people for recreational assistant level 1, 2 and 3 positions, why can we not fill these? I have spoken to people who have applied for these positions and they seem qualified, what is the reasoning for not utilizing them?
Response: We have just hired a MRC Supervisor, we are actively recruiting the other positions. This seems to be a problem across the recreational pool finding qualified staff for these positions.

5. Reports and New Business

- a) Service Levels of Parks and Playgrounds – Garry Roth, Director of Community Services

Motion #177-21: Moved by Councillor Ferguson

That Council accept the report on the Parks and Palyground Service Levels for information.

CARRIED

Councillor Ferguson left the meeting at 7:31 PM
Councillor Ferguson returned to the meeting at 7:32 PM

- b) 250mm Water Transmission Break (North main) – Kush Patel, Project Manager

Motion #178-21: Moved by Councillor King

That Council directs administration to proceed with option two to realign and replace the broken 250mm water transmission (north Main) crossing the Sawridge Creek for an estimated cost of \$384,870.00 to be funded from water & sewer reserves.

CARRIED

- c) Amend the 2021 Capital Budget – Roland Schmidt, Director of Finance

Motion #179-21: Moved by Councillor King

RESOLVED that Council approve the amended 2021 Capital Budget as Presented.

CARRIED

6. Items for Discussion

a) Council Summer Meeting Schedule

Councillor Ferguson: My only concern is that with the upcoming election we do not leave any big items left unfinished. If Administration can make sure that we have priority matters come to Council then I am fine with this.

Motion #180-21: Moved by Mayor Warman

That Council cancel the regular council meeting held on July 20, 2021 and the regular council meeting held on August 3, 3031

CARRIED

7. Mayor's Corner

- It was great to support our Muslim community tonight during their event and the movement of ending racism and violence.
- Legacy meeting last night and we are moving forward with one potential tenant for the upstairs. SLCC are working with the licensor with the province and they have gotten the approval to do this. The Child Care society will meet with us for some potential fundraising options. We are also seeing some bookings coming in and will be advertising the space out.
- Council spent a few hours last week looking at the Downtown Revitalization plan. The vision shared was for a new space, specifically in the Rennie Hall Plaze. It is important for the Council to promote Downtown Revitalization and promote our community. This is potentially a half a million dollar project, with 300K of it coming from a grant.
- The last week and a half has been a lot of conversations about economy and things opening up, people are seeing things pick up and they are happy with what they are seeing. Everything is seeming to move along and our community is looking very good for growth.
- I encourage people to come out to an event the RCMP are holding to pay tribute to the RCMP Constable who was killed in the line of duty, please wear red to show your support.
- Myself, the CAO and Director of Community Services met with the RCMP and a conversation has started about possibility of a new building for the service. The capacity of the building and the amount of work needed to bring it up is very costly. Over the summer the capital investment team for the RCMP will be coming out to look at the building and will put a report together. This is a percentage base model, we pay for the municipal portion. Advocacy potential about adding some new pieces to the service, this is all early stages. They plan to come back to us in November after the election.
- Our Waste Management meeting is happening this Friday, will have big discussions around budget. We have seen volumes of waste reduce and the costs are high, this will have an impact on Council and the users. Will likely be discussed at Council in early July.



Adjournment:

Motion #181-21: Moved by Councillor Busk

That Council adjourns the June 15, 2021 Regular Meeting of Council at 8:04 PM.

CARRIED

Tyler Warman, Mayor

David Kim, Chief Administrative Officer

DRAFT



Creative Goods & Co.
PO Box 31
105 – 3 Avenue NE
Slave Lake, AB. T0G 2A0
780.805.6779

June 25, 2021

ATTN: Town of Slave Lake
Downtown Revitalization Project

To Whom it May Concern:

I am writing to you in regards to the last standing mural on our building, located on 3rd Avenue NE along Rexall Pharmacy.

I have been in contact with Rexall and our building owners, and it is agreed that we need to take action this year to repaint the wall to improve the appearance of the building. The hesitation, however, is that currently, stands a mural that an Indigenous artist, Glenn Nipshank, painted almost 30 years ago. The mural is the last standing of a group of murals that were painted in town before Slave Lake hosted the Winter Games. It has stood up impressively, however the years has worn it and it is time to rejuvenate the wall.

Our plans are to repaint, and ensure that recognition and photos are taken before that point to honor the time it has stood, and the history behind it. However financially we are only prepared to proceed with a basic single color paint plan to clean it up.

We recognize, however, that it is a great opportunity to replace it with a mural that honors our town and the Indigenous relations within. However, something of that nature, is a considerable financial commitment.

I am writing to you now, to see if the Downtown Revitalization Committee may consider including that wall in your project, as I understand you will be working in the area on Renee Hall Plaza.

I have explored some options, and have been in contact with Lance Cardinal, whom is the artist that recently painted a mural at the Edmonton Ikea. Lance is a former resident of Calling Lake, and I believe attended school here in town as well. Through

initial conversations, he indicated that so far his schedule would allow for the project which would take approx. a week, it would have to be done before August so that the temperatures cooperate with the paint curing, and the cost would be between \$2000-\$7000, dependent on the size of the wall. (which I did not yet get in to detail with him) I can't imagine that his schedule will remain open for much longer, however I think he would be an excellent candidate to work with us to find a suitable design.

I would appreciate the consideration, and look forward to hearing back on your discussion.

Regards,

Brenna Emes