

CORPORATE PRIORITIES (Council/CAO)

NOW

1. **MUNICIPAL DISTRICT AGREEMENTS:** Meeting
2. **TOURISM STRATEGY:** Review
3. **SERVICE REVIEW:** Workshop
4. **10 YEAR ROAD REHABILITATION PROGRAM:** Funding Level
5. **ECONOMIC DEVELOPMENT STRATEGY:** Terms of Reference (T.O.R.)

TIMELINE

- November
- February
- April
- November
- March

NEXT

- COMMUNITY BRANDING
- LEGACY LEASE
- FIRE TRAINING CENTRE

ADVOCACY/PARTNERSHIPS

- *Alberta Health Services / AHS* (Province)
- *Legacy Endowment: Conditions* (Prov.)
- *Homelessness Forum* (Friendship Ctre.)
- *Affordable Housing Supply* (Prov.)
- *Fire Training Centre Funding* (Prov.)
- *Beachfront Maintenance* (Prov. Parks)

OPERATIONAL STRATEGIES (CAO/Staff)

CHIEF ADMINISTRATIVE OFFICER (Brian)

1. MD AGREEMENTS: Meeting (Nov)
2. TOURISM STRATEGY: Review (Feb)
3. SERVICE REVIEW: Terms of Reference (Dec)
 - ECON. DEVELOPMENT STRATEGY: T.O.R.
 - COMMUNITY BRANDING

PLANNING & DEVELOPMENT (Laurie)

1. Downtown Plan: 2018 Priorities (Nov)
2. MGA Update: List (Feb)
3. Fire Smart: Land Use Bylaw (Feb)
 - Intersection Levy Update
 - Land Use Bylaw Review

FINANCE (Roland)

1. 10 YEAR ROAD PROGRAM: Funding Strategy (Nov)
2. Software System: Timesheets (Jan)
3. Software System: Budget (Feb)
 - Asset Management System (Dec. 2018)
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OPERATIONS (Cal)

1. Utility Connection Policy (Apr)
2. Shop Renovation: Design (Jan)
3. Staffing Plan: Review (Dec)
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COMMUNITY SERVICES (Garry)

1. Parks & Playgrounds: Capital List – Nov.
2. ESS: M.O.U (w/ agencies & facilities) (April)
3. Tree Plan (June)
 - Pool Plan
 - MRC Asset Management

ADMINISTRATION / HUM. RES.(Kirsten)

1. Employee Standard: Compliance (Dec)
2. Employee: Working Agreements (Jan)
3. Eligible Contractor: Orientation List (Nov)
 - Staff Structure Review (April)
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PROJECT MANAGEMENT (Doug)

1. Project Management Tools (Mar)
2. Waterline: Completion (Aug)
3. Sewage lagoon: Design/Construction (Dec. 2018)
 - General Contract: procedures (Jan)
 - Long Term Capital Plan

COMMUNICATIONS (Christopher)

1. Employee Showcase: (Initiate – June)
2. Electronic Sign: Policy and Procedures (Dec)
3. Promotional Material (TIPP): Inventory (Feb)

PROTECTIVE SERVICES (Jamie)

1. MD AGREEMENTS: Fire Service (Dec)
2. Rural Fire Service: Cost Recovery (Jan)
3. 10-year master Plan: T.O.R. (Jan)
 - FIRE TRAINING CENTRE: Support