

CAO Update:

September 13, 2016

Administration:

- The staff appreciation night is on Friday in the Town office lobby.
- Interviews are underway for a Facility Manager

Finance:

- Budget meetings with Council have commenced.

Projects:

- 2 Ave NW: The road is open to vehicle traffic, sidewalk construction is ongoing. Parking area along south side still requires a mill & overlay, scheduled for late September.
- 6 Ave SE: The road will be opened for traffic this week with pavement to follow later in September.
- 12 Street SE: The underground portion of the work is complete. The road base, concrete and pavement will take a few more weeks. Meanwhile the track behind the properties was graveled. The Gator is available to transport residents and it was confirmed that residents were given a flyer and the phone numbers are in the paper and on the web site.
- 7 Street SE & 1A Ave SE: Paving will take place later in September.
- Walking bridge: Installed on Friday.
- Lift Station E: Contractor is beginning site work this week.
- Chloramine Conversion: The conversion is complete although the system requires further tuning for automatic operation. There has been very little reaction from the public other than comments that there is less chlorine smell to the water.
- Main street track crossing: Approval is held up with Transport Canada which is on the verge of jeopardizing the work happening this fall.

Operations:

- Operations
 - Road Sweeping
 - Salt Pond Leveling – all that rain
 - Housekeeping
 - Shop Yard – Millings
 - Alley inspection/maintenance
 - Down three staff – (2) vacation, (1) illness
 - Infrastructure Support – 8 Street Valve Risers (x8)
 - Sidewalk repair program – vendor cancelled (weather/scheduling)

- Utilities
 - Chloramination Switchover
 - Continuing to commission system

- Engineering
 - Update ARC GIS Storm files to include infrastructure at Black Tiger Fuels (need)
 - Review Black Tiger Fuels Storm Management System
 - Planning Old cemetery cleanup schedule/event

Planning:

- Dealing with an influx of activity on development permits.

Community Services:

Facilities and Parks

- Alberta Recycling will be in this week to review the surfacing at Schurter and place a plaque for their contribution for surface material
- Preparing for outdoor rinks

Seniors

- November 7th Income tax training session. Open to the public. This is not a certification course.

Regional Wellness

- Registration packages for the conference have been emailed out. Will be distributing the posters next week. Registration can be dropped off and payed for at the MRC or Town office.
- Grant applications are coming in. Getting a lot of requests to help write the applications.

Program Coordinator

- Jill nomination of the Go Girl event for a “Choose Well” award, for increasing community partnerships was successful! The award will be given out at the ARPA Conference in Jasper.
- Looking for a Tumble Tots instructor
- Canada Day planning meeting Wednesday, September 14th. This year marks Canada’s 150th anniversary.

Parent Link

- Christmas decorations with the seniors and kids went very well. 50 decorations were made. Looking into organizing another crafting night closer to Christmas.
- Infant massage with Jolene Leblanc October 13th.
- Will start utilizing parent and tot skate to promote an active lifestyle.
- 2 Halloween parties coming up.

Aquatics

- o Still working on water testing and anticipating early opening from shutdown
 - Getting school groups booked in for lessons.
 - Lesson registration is due September 18th

Internal

- September 17th – Home Alone Course
- September 27th – Healthy Eating for Families – Parent Link
- October 13th – Infant Massage – Parent Link
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External

- September 17th- Dance Creations fundraiser at Doms
- September 17th – Slo Pitch Tournament
- Sept 18 – Terry Fox Run
- September 23rd- Curling registration
- September 23rd- Raise the Woof
- September 25th- Kidsport Trail Run
- October 1- Come Light Up the Night walk/run SouthShore Childrens Association fundraiser
- Oct 6 – Professionals without Parachutes Training
- October 14-15th- Northern Volunteers Unite