

## **CAO Update:**

April 12, 2016

### **Administration:**

- 18 people attended the ESS training last week. This is in preparation for running an evacuation center. EOC training will take place on April 21.
- The contract for the new website is in place and work is beginning.

### **Finance:**

- The year-end audited statement will come to the April 19 Council meeting.
- The 2015 SFE's and the 2016 project applications for MSI were submitted.
- School requisitions have still not been received. Maybe they are waiting for the budget?

### **Projects:**

- Received 3 new bids for underground work which are being evaluated.
- The RFP for 6<sup>th</sup> ave SW is going out this week.
- Lift station E RFP is nearly ready to go out.
- Meeting with the Sawridge First Nation on salt remediation later this month.

### **Operations:**

- Ongoing development work for Roads Priority Optimization program
- Coordinating scheduled meeting between AE, MOE and TOSL in Edmonton this month regarding concerns and next steps on the Effluent Study Report
- Developing a plan for determining why we continue to have a large water loss even with the meters now in good shape.
- Operations
  - Sweeping – Roads & Boulevards
  - Some pothole repairs
- Engineering
  - Field Testing of Data Collector, import data, process data, and rework to debug the files that need to be imported to ACAD and GIS.
  - Assisting Utilities in locating water valves to update GIS drawings.
  - Prepared catch basin cleaning schedule for Operations
  - Prepared Regional Waterline Lengths and Properties Maps and Tables
  - Review & update of new Cemetery burial strategy with Operations
  - Note – Is Council okay with a grand opening on September 9?

### **Planning and Development:**

- Will be bringing a report on the requirement for Real Property Reports to Council in early May.

## **Regional Fire:**

### **Firesmart**

- Prescribed burning plan (grass)
- Burned 25 ha of spring grass

### **Urban Operations**

- Inspections of all High Prairie School Division Schools
- Inspection of Lakeside Playschool

3 duty officer calls, assist RCMP call, explosion callout to Mitsue (Old Smith Hwy). Prescribed burning 5 days.

## **Community Services:**

### **Administration**

- Planning to try the Libraries in the Park again. They were popular although vandals destroyed them.

### **Facilities**

- We replaced the hot water tank in the MRC per the capital plan just in time for the other one to fail.
- Are scheduling a meeting with skateboard park users for later this month.
- Working on bridge repair plan since this must happen during summer school break.

### **Programs**

- Working on summer hiring for day camps

### **Pool**

- Working on shut down schedule and maintenance

### **FCSS**

- Income Tax program has been busy. Clinic will stay open till the end of April.
- FCSS and Parent Link are holding a free Lunch and Learn about Early Childhood Development at the Community Christian Centre on May 9<sup>th</sup>

## **Internal**

- April 16<sup>th</sup> – Volunteer Appreciation Supper
- April 30<sup>th</sup>/ May 1<sup>st</sup> – Climbing Wall course
- May 1-7<sup>th</sup> – Community Clean up
- May 9<sup>th</sup> - Early Childhood Development Lunch and Learn

## **External**

- April 14<sup>th</sup> – Year end Synchronized Swim show (6-7)pm
- May 6-7<sup>th</sup> - Trade Show