

CAO Update:

April 5 , 2016

Administration:

- Several Town Staff attended the ICS 300 course. We have EOC training coming up and ESS training this Friday.

Finance:

- The year-end external financial statement has been sent to the auditor and we are expecting feedback any day.
- The utility invoices are now available by email. Also the new utility bills are in place. They look very good and now give you a bar graph with the previous year's usage.
- 2016 project applications for MSI grant funding will be sent in this week.
- The Diamond HR module is being implemented this week.

Operations:

- MOE Effluent study recommendations were received. These will help define what effluent upgrades are required.
 - Meeting with MOE & AE this month to discuss next steps.
- Continue to develop regional vs local water distribution assets list required for regional water plan.
- Continue to work with Peace Officers on proposed Truck route changes, signage and fines schedule
 - Ties into TRAVIS requirements
- Operations
 - New sweeper has arrived – being fitted with radio
 - Pot hole repairs ongoing throughout town
 - Gravel roads have been topped off and graded
 - Water leak repair – Caribou & Big Fish Bay Resort
- Engineering
 - Continue to import data to GIS on infrastructure locations.
- Questions
 - Q: When will be starting to sweep roads.
 - A: When weather permits. Probably next week.
 - Q: Can we get gravel to top off culvert slumping in Gloryland
 - A: Have examined- nothing noticeable. Will re-examine when roads dry out.

Planning and Development:

- Updating forms. Completed the update to “Homeowners Guide to Lot Grading”
- Laurie presented the Front Yard Development PowerPoint last night to MPC. Two representatives from the Chamber Development committee attended. She will also present it to the Chamber of Commerce at their monthly meeting on April 25.

Regional Fire:

Education:

- Visit all schools

Planning:

- Contractor meetings with local forestry contractors – re: interoperability, regional cooperation

Firesmart

- Prep sprinkler heads for deployment, new adapters
- Thermal image scanner – all winter fires that we burned

Urban Operations

- Inspections of all NLC campuses
- Investigation at Commercial shop fire

2 duty officer callouts, 2 motor vehicle accidents, 1st wildland fire of the year (23 Ha), 1 commercial shop structure. This week used hundreds of firefighter hours to help the public, extinguish fires, and cleanup the aftermath. One fire alone used over 200 hours.

Community Services:

Facilities

- Parks crew have started cleaning up garbage in Town.
- Arena staff working on painting, annual deep cleaning of MRC.

Administration

- Big Lakes Cup Hockey tournament was a great success.
- Ice is out.
- Roland Michener has put in a proposal to use the arena for their graduation this year.
- Northern Lakes College also would like to use the MRC for their graduation.
- Working with the Chamber of Commerce for the Trade show scheduled for May 6&7th

Programs

- Spring break Camp went well, there were 11 registered for each day, lower than we hoped but still good numbers. Campers went swimming for 2 days, went to see a special showing of the movie “Zootopia” at the Rex Theatre, and did some crafts and activities around the MRC. Even with the low numbers we covered our staffing and activities costs and made just under \$100.
- Working on summer hiring for day camps

Pool

- Lessons started on Monday
- Working on shut down schedule and maintenance

FCSS

- Income Tax program has been busy. As of today we completed 96 tax returns in 3 weeks. Clinic will stay open till the end of April.
- FCSS and Victims Services have applied for the *Family Violence Initiative Fund* (FVIF) through the RCMP grant to help reboot Anger Ed
- March 31st, FCSS End of Year Provincial Reporting for 2015 has been sent into auditors
- Anger Ed Committee is wanting to run a 2 day facilitator training in June 2016. The training: Moving Forward Beyond Anger and Anxiety by the Drayton Valley Comprehensive Violence Institute
- FCSS is supporting an Expressive Arts Therapy Workshop, April 15th for helping professionals.
- FCSS and Parent Link are holding a free Lunch and Learn about Early Childhood Development at the Community Christian Centre on May 9th

Internal

- April 7th- Registration Night
- April 8th – ESS Table Top Training for reception center
- April 9th – Home Alone Safety Course begins
- April 15 – Expressive Arts Workshop for Helping Professionals
- April 16th – Volunteer Appreciation Supper
- April 30th/ May 1st – Climbing Wall course
- May 1-7th –Community Clean up
- May 9th- Early Childhood Development Lunch and Learn

External

- April 14th – Year end Synchronized Swim show (6-7)pm
- May 6-7th - Trade Show