

## **CAO Update:**

February 16, 2016

### **Finance:**

- Year end is being fine-tuned. The auditor is scheduled to be here on February 24<sup>th</sup> and 25<sup>th</sup>.
- Utility billing is going very well with a few issues each month that are being resolved. The new bill format should be ready this month. Also we will be giving people the option of receiving their bill by email.

### **Projects:**

- Information on Chloramination is on the web site and newspapers. We are also planning an open house on March 10<sup>th</sup>.
- The Cemetery gates and 90% of the fence are up. The remainder will be done when the snow melts.

### **Operations:**

- Crews are working on clearing drainage and sanding. The sand truck is going out every morning.
- We are being audited by Alberta Transportation on February 19<sup>th</sup>. This will be an audit on equipment and procedures.

### **Planning and Development:**

- Continuing to work on reports resulting from the survey. In particular we are contacting other similar communities for comparison of bylaws. Laurie and Vanesa are both away. Samantha is looking after things.

### **Regional Fire:**

ICS200 course is on the 24<sup>th</sup> and 25<sup>th</sup> of February.

Frostfest – Pool table tournament with seniors

St. Francis pancake lunch - cooks

1 duty officer callout, 1 vehicle fire (MD124), 2 medical assists - Widewater.

### **Community Services:**

#### **Administration**

- All community services staff are relocated from the temporary mezzanine with the exception of the Director and Facilities Manager. They will continue to occupy two offices in the upstairs of the MRC until late fall when additional recovery people leave.

### **Facilities and Parks**

- Work is starting on suspension bridge this week and it is expected to be complete by the end of February.
- The elevators are fixed but we are still waiting for the inspection before they are put back into operation.

### **Seniors**

- Dates are confirmed for the income tax clinic on March 14<sup>th</sup> - May 8<sup>th</sup>.
- At Vanderwell Lodge and Points West the income tax clinic will be on March 8<sup>th</sup>, 22<sup>nd</sup> and April 5<sup>th</sup>.

### **Program Coordinator**

- Frost Fest went well. We gave away over 240 toys and prizes and Mr. Mike's served 400 burgers. FCSS was busy with hot chocolate and marshmallows. A big thanks to everyone involved over the whole week and especially yesterday at the Family Frolic in the Park. We were so busy most people involved stayed late to ensure that everyone got to enjoy the event.
- We had to cancel the Local Hero's Hockey game due to melting ice.
- Working on grants for summer positions.

### **Parent Link**

- Did a presentation to RMSS on what Parent Link is and the services it provides. The students will be coming to the centre on February 24<sup>th</sup> and 26<sup>th</sup>.
- Had a Fieldhouse drop in for parents and children for Frost Fest with about 40 people attending.
- March 4<sup>th</sup> the fire department is coming with fire trucks for the kids, March 11<sup>th</sup> the Peace Officers will bring over the cars.
- March 16<sup>th</sup> is Pajama Day.
- March 12<sup>th</sup> is our first "who let the dads out?" They will be making forts from boxes.

### **Internal**

- Feb 27<sup>th</sup> – Bubble Soccer
- Feb 3<sup>rd</sup> to 17<sup>th</sup> – Winter Walk Challenge
- Feb 25<sup>th</sup> – Parent Link Library Day
- March 19<sup>th</sup> – Easter Craft Day

### **External**

- March 12<sup>th</sup> – Lakeside Skating Club Carnival
- March 19<sup>th</sup> – All Season Market
- March 18-20 – Big Lakes Cup Tournament