

## CAO Update: February 19, 2019

### Administration:

- Water meter replacements are ongoing. We do have approx. 50% completed. We are continuing to book appointments for anyone to have their meters changed.

### Safety:

- Our monthly Joint Health and Safety Committee meeting took place on February 13th. Members reviewed incident, near miss and past inspection reports, and discussed solutions for some of the issues arising from them.
- Inspections of the Legacy Centre and TOSL government building were conducted on February 15th. Both sites received passing marks with only a few corrective actions to be implemented in the coming weeks.
- Mo has now completed the data gathering phase of his audit, and will now begin putting together all the information for submission to AMHSA.

### Finance:

- Year-end is still the focus.
- Working on the Utility Rate Report
- Utility Clerk position is now vacant and administration is already interviewing for the position.

### Projects

- **Regional Waterline Intake and Pumping Station** - The intake station construction is complete and the commissioning activities have been taken as far as they can at this point. The 30 day acceptance test is waiting for the completion of the pipeline commissioning.
- **Regional Waterline Pipeline Project** - Work resumed last week, but progress was slow due to the cold weather. Construction is complete except for the final tie-in at the WTP. Still working to resolve ongoing pigging issues. Still working on pressure testing the last section of line and to date 10 out of 11 sections of the line has passed the pressure tests, which is good news. The final section that will not hold pressure is now narrowed down to 400 meters and they are still looking for the leak on this section. After the last section has passed the pressure test, the contractor will work on completing the pigging of the line and will be using pigs with tracking devices going forward. When the line has been completely pigged and fully pressure tested, the final connection to the WTP will take place to complete the project and move us into the 30 day performance test phase.
- **Main Street North Water Line Replacement Project** – No Progress last week due to cold weather preventing the crews from working. All customers along Main Street have been connected to the new line, except the connection to The Point at the end of the Main Street line. All customer along Tamarack Road are now connected to the new line as well. The remaining tie-ins are: one at The Point entrance, one at the corner of Tamarack Road and Balsam Road to loop the existing line then one more fire hydrant installation along Tamarack Road to complete the project. We have completely shut in the old 1960's carbon steel line now.
- **5 Ave NW between 5 St and 8 St NW Road Rehabilitation Project** – The work on the road is complete for this year and the road is fully open with a gravel surface. Our contractor told us we will be the first paving project on their list in the spring.
- **Sewage Lagoon Upgrade Project** – No Progress last week due to cold weather preventing the crews from working. The general contractor had a very good start on the earthworks part of the

project, but the ground has become too frozen to work with, so the earthworks has been suspended until spring. They will continue to work to prepare for resuming in the spring with work like stockpiling clay and gravel for the SAGR beds, building the SAGR bed forms, installing the perimeter fencing, fabricating new blower building and associated process piping.

- **Hilltop Reservoir Piping Replacement Project** – The project is in the detailed design phase with engineering and design currently in progress and the tender package going out in Q1, 2019 with construction scheduled for Q2 or Q3, 2019.
- **Lift Station C - New Forcemain Project** - Is in the detailed design stage. Engineering and design to take place in 2018 and preparing the tender package that will be held until the 2019 budget is approved.
- **Sawridge Lift Station Modifications** – Site construction bid was awarded and we are working with the contractor to order the equipment and to determine a construction schedule. Contractual completion date is June 1. This work includes installing a rail track system on the stairs to easily remove the “Muffin Monster” grinder pump for servicing as well as installing a new recirculation pump system to reduce the frequency of cleaning the cells. The scope of work also includes repairing and putting back into service the second discharge line to the sewage lagoon as it has been out of service for a while.
- **Town Shop Yard** – Salt Water Remediation Work is complete for this year. Pending results of the 2018 pumping season, we will hopefully go into monitoring only mode next summer, which will cut the costs in half for this work. Expecting the 2018 results report later this month.
- **LSL Regional Housing Authority** – The “General Contractor Project Management” contract went out for bid in December with the bids closing on Jan 31, 2019. We completed the bid evaluation phase last week with a “Letter of Intent” going out to the successful bidder this week with the bid award being proposed for the end of February. It appears the funding has been secured and the project will move into the conceptual design phase soon after this bid award.
- **2019 Capital Projects Budget** – Working on the 10 Year Capital Project Plan to have it ready for review with Council in Q1, 2019
- **DRP Claim for the 2018 Flood and Wind Event** – Working with the DRP group of the Alberta Government to submit the new claim documents so our claim can be processed. The DRP has already sent us a cheque for \$125K for advance payment on our initial claim for the flood control and cleanup work that was done during and immediately after the flood event.

### **Operations and Utilities**

- **Utilities:**
  - Internal H&S audit.
  - Hazards task list and assessments are being completed.
  - Cold weather issues continue with homes freezing and requiring water shut offs.
- **Public Works:**
  - Finished residential plowing last week. Continuous sanding.
  - Pushing back the windrows and piles this week.

### **Planning and Development**

- Working on Planning Talks that explain the department service levels for various functions or services provided by the Planning Department. Also put together a seasonal calendar outlining when these Talks would be published.
- Working on the research and a power point presentation for the Sign Steering Committee. The Committee meets next on February 28th.

- Working with Willie Driedger on a number of projects for Big Fish Bay.
- Drafted and posted an Addendum for the FireSmart RFP. Deadline for submissions has been moved to February 25th as our original submission date conflicted with Family Day.
- Drafted and finalized the RFP Evaluation Form for the FireSmart RFPs.

#### **Fire Department:**

- **Calls**
  - -6 MVA: 6 AVE SW & 4 ST SW/HWY 88 N HWY 754/513 4 ST NE/Marten Hills Airport/HWY 2 & TWP RD 70A/HWY 44 & TWP RD 685A
  - 3 Duty Officer: 904 10A AVE SE/Thompson Landing/Northern Star Hotel
  - 1 Other: Electrical Hazard @ Northern Star Hotel
- **TOSL Operations**
  - TSAG here for Hazmat week, assisted with exams
  - Protective Services Meeting

#### **Community Services:**

- **Enforcement:**
  - Homelessness & vagrancy files count for most of the investigations.
  - A Lethbridge College student will be here this week doing a practicum placement.
  - A new Traffic Bylaw has been drafted. Will be bringing it to Council in March.
  - Working on revisions to the Parks Bylaw as well, with intent to bring to Council this spring.
- **FCSS & Parent Link:**
  - Met with Anger Ed facilitators to get feedback on the weekend course for the men's group. Participants and facilitators had great feedback, and enjoyed the weekend course more than the 10 week long course. We had 11 participants successfully complete the course.
  - Held a teleconference with the Town of Fort MacLeod to talk about what they are doing in their community for homelessness.
  - Attended the Frolic in the Park (at the MRC) on Monday.
  - Parent Link had a good turnout for our Frost Fest cookie decorating.
  - Joining in on the pre-school plunge on Monday at the pool, PLC covers the costs for parents.
  - AHS will be here next Tuesday during Baby Time for a car seat presentation.
  - We have a part-time job ad out for an Indigenous Outreach Programmer. This is a 12 month term with possibility of renewal in March 2020. The job ad is out until March 1st. Funding provided for Parent Link from the GoA.
- **Aquatics:**
  - Canoe Battleship went well, lower numbers than we hoped, but those who attended had a great time. We will be running the event again.
  - Adapted Aquatics started up last week with RMSS. First two classes went very well.
- **Parks & Facilities:**
  - Boiler repaired in Government Centre. This boiler has been out of service for quite some time and is needed to help ensure redundancy in the system.
  - A contractor will be rebuilding some pumps (from Government Centre and MRC) that the Town has for its heating systems. The intent is to use these as critical spares so that future repairs can be expedited & hopefully less expensive.

- **Recreation & Programming:**
  - The Glow Skate that was part of Frost Fest had great attendance: we had over 100 people attend!
  - The Family Frolic in the Park was moved inside to the MRC due to the extreme cold warning that came in Monday morning. The event was very well attended: we had approx. 400 people in attendance. Staff did a great job of modifying activities for the indoors. A big thank you to all those who helped out and our sponsors of the event!
  - We will be meeting with AB Environment & Parks this week to start discussing Beach Clean-Up.
  - Promotions for Spring Break Camp will be coming out shortly.
  - Administration is working with AB Environment & Parks to get permission to use “Phoenix Heights” lands for the fair for River Boat Daze.
- **Upcoming Events:**
  - Feb 23th – Stage North (Legacy)
  - Mar 9th – SLDCC Gala (Legacy)
  - Mar 25th – 29th – Spring Break Camp (MRC)