

CAO Update:

December 4, 2018

Finance:

- The interim audit went well.
- Work continues with the operating budget and capital budget.
- Water meter installation appointments are being taken for the Southeast and the Southwest.

Projects

- **Regional Waterline Intake and Pumping Station** - The intake station construction is complete and the commissioning activities have been taken as far as they can at this point. The 30 day acceptance test is waiting for the completion of the pipeline commissioning.
- **Regional Waterline Pipeline Project** construction is complete except for the final tie-in at the WTP. Working to resolve new pigging issues. Working on pressure testing various sections of line and to date about 25% of the line has passed the pressure tests. After the line has been completely pigged and fully pressure tested, the final connection to the WTP will take place to complete the project and move us into the 30 day performance test phase. The WTP tie-in is now being scheduled for after the New Year because we do not want them to dig up the WTP main intake line just before the Christmas break in case they have some issues.
- **Main Street North Water Line Replacement Project** – Work continued over the past 2 weeks, but contractor has other commitments for the next 2 weeks, so will continue when they return. Five customers along Main Street on the TOSL side have already been connected to the new line and we will continue connecting the remaining 2 TOSL customers along Tamarack Road. The TOSL work scope will stop at the TOSL and MDLSR border on Main Street and the MD will finish the line off going north to The Point and they will connect their 5 customers to the new line. After all customers are switched over to the new line, we can shut in and abandon the old line.
- **5 Ave NW between 5 St and 8 St NW Road Rehabilitation Project** – The work on the road is complete for this year and the road is fully open again. Unfortunately we did not get the pavement down due to the sub-zero temperatures. The sidewalks and curbs are complete and the gravel road base has been built up to the curbs. Our contractor told us we will be the first paving project on their list in the spring.
- **Sewage Lagoon Upgrade Project** – The general contractor had a very good start on the earthworks part of the project, but the ground has become too frozen to work with, so the earthworks has been suspended until spring. They will continue to work for another month or two to prepare for resuming in the spring with work like stockpiling clay and gravel for the SAGR beds, building the SAGR bed forms, installing the perimeter fencing, fabricating new blower building.
- **Hilltop Reservoir Piping Replacement Project** – The project has moved into the detailed design phase with engineering and design taking place in 2018 and the tender package going out in Q1, 2019 with construction scheduled for Q2 or Q3, 2019.
- **Lift Station C - New Forcemain Project** - Is in the early stages of establishing the work plan and scope of work. Engineering and design to take place in 2018 with the tender package going out in Q1, 2019 and construction scheduled for Q2 or Q3, 2019.
- **Sawridge Lift Station Modifications** – Detailed design is complete and sent tender out to bid last week with bid close on December 11. Construction will commence early in the New Year. This work includes installing a rail track system on the stairs to easily remove the “Muffin Monster”

grinder pump for servicing as well as installing a new recirculation pump system to reduce the frequency of cleaning the cells. The scope of work also includes repairing and putting back into service the second discharge line to the sewage lagoon as it has been out of service for a while.

- **Town Shop Yard – Salt Water Remediation Work** is complete for this year. Pending results of the 2018 pumping season, we will hopefully go into monitoring only mode next summer, which will cut the costs in half for this work. Expecting the 2018 results report later this month.
- **LSL Regional Housing Authority** – The project team has awarded a contract to a consulting firm to complete a “Business Case and Options Analysis for the design and construction of 40 units of affordable housing in the Town of Slave Lake”.
- **2019 Capital Projects Budget** – Working on the 2019 Capital Projects budget and had initial review with Council on Nov 26-27 and further review this week.

Operations and Utilities

- Crews are plowing and sanding roads.
- D lift pump is giving ongoing problems.
- Repaired a blockage in the line by Seguin’s shop.
- Aerator lines to the sewage treatment lagoons have frozen so crews are thawing them.

Planning and Development

- Held our December MPC meeting last night.
- We now have three members for the Intermunicipal Subdivision and Development Appeal Board (ISDAB) i.e. two public and one councillor. Training for the ISDAB members, Clerks and Planning Staff will take place next week in Edmonton. We continue to work through the required Agreement, Bylaw, policies and procedures and code of conduct for the new ISDAB.
- Will hold the draw for the Sign Steering Committee this week. In January 2019 we will be working with the Steering Committee with respect to reviewing the Sign regulations.
- Working on a LUB Amendment for a public member.
- Working on LUB Amendments for the Downtown Plan.
- Have prepared a Municipal and School Reserves Policy that will be presented to Council this month.

Fire Department:

- 1 Structure Fire - 113 5 ST SW
- 1 Medical - 216 Balsam RD NE
- 2 Duty Officer - 837 12 ST SE & 112 11 AVE SW
- 5 MVA’s - HWY 2 10 KM west of SL/HWY 2 @ Widewater Landfill/HWY 88 KM 100/HWY 2 25 KM South of SL/HWY 44 1 KM South of FB

Community Services:

- **Enforcement Services:**
 - One Peace Officer is away on vacation.
 - Sidewalk snow removal complaints continue.
 - Vagrancy, of homeless individuals, incidents continue as well.
- **FCSS & Parent Link:**
 - Staff attended the FCSSAA Conference in Edmonton.
 - Staff also attended the Provincial ESS Workshop in Edmonton (held back to back).
 - Anger Ed will be starting in January
 - Women's starts January 25th
 - Men's will be run over a weekend to accommodate work schedules. It will run February 1-3
 - FCSS is hosting a Mom's Night Out with Parent Link on December 19th. It will be a winter paint night, registered program due to space limitations
 - PLC: Who Let the Dads out this weekend
 - Santa is coming to the centre on Monday for pictures and a visit
 - ECD Coalition's Winter Wonderland Dine and Learn went well, lots of positive feedback from the families that attended
- **Aquatics:**
 - SCBA training went well last week, we had two sessions so that all staff would be able to attend.
 - Christmas Movie swim on Dec 15th.
 - Swimming lesson applications are now available for our winter lesson set. They are due December 17.
- **Parks & Facilities:**
 - Busy week trying to maintain the trails with the freezing rain: ongoing sanding and blading. This is being done by the maintenance workers since that position was abolished.
 - One worker away on holidays during the week.
 - Assisted with the setup for an event at the Legacy and at the MRC
 - Workers (both MRC and Maintenance) attended the Fire Department Scott pack SCBA in house training.
 - Contractor is working on our critical spare pumps, for Government Centre, and will deliver when coming to complete boilers service.
 - Have completed interviews for Facility Maintenance Worker.
 - Have completed interviews for the MRC part time cleaner.
 - We continued to have ice plant problems, with power bumps in the SW, working on a trouble shooting flow chart for workers to use when this occurs. This will be something we will need to fully review and diagnose in the spring with ATCO. We will require to power down the MRC facility for a day or two. We had 4 shutdowns to the ice plant during the week.
 - Replaced motor on the air handling unit above concession in the MRC which failed.

- Dehumidifier in arena 2 motor has failed (just out of warranty) waiting for replacement from U.S.
- Replaced 39 lightbulbs in the MRC fieldhouse (These last three items are likely related to the power bump issues as well).
- **Programming:**
 - The Brett Kissel concert went very well, attendance was lower than the promoter hoped for but they commented on what a great facility we had and how organized we were
 - Thank you to the MRC staff who also hosted a hockey tournament the same weekend as the concert!
 - The Christmas party at the Legacy Friday night passed along how much they liked the venue and are planning on booking their party at the Legacy again in 2019
 - The Babysitting Course December 8/9 has been cancelled due to a family illness with the instructor, we will reschedule in the New Year
 - We will be doing a Nerf Gun War Night on January 5th
 - All of our Holiday Skates are now sponsored!
 - Legacy Centre will be hosting the Warren Miller Entertainment ski movie “Face of Winter” on Jan 5th. Tickets are on sale on Eventbrite.ca.
- **Upcoming Events:**
 - Dec 7th – TOSL Christmas Party (Legacy)
 - Dec 8th – Farmers’ Market (MRC)
 - Dec 8th – Private Christmas Party (Legacy)
 - Dec 8th – Invitational Tournament (MRC)