

CAO Update:

November 6, 2018

Administration:

- Preliminary results indicate that we passed the COR safety audit. Thanks to the audit team for all the efforts.

Finance:

- Working on the 2019 operating budget and capital budget. It is very challenging this year with rising costs.
- Working on closing the books on the first 3 quarters. This will make year-end much faster.
- Water meter installation is going well with lots of people setting up appointments. We are concentrating on the South East first.

Projects

- **Regional Waterline Intake and Pumping Station** - The intake station construction is complete and the commissioning activities have been taken as far as they can at this point. The 30 day acceptance test is waiting for the completion of the pipeline commissioning.
- **Regional Waterline Pipeline Project** construction is complete except for the final tie-in at the WTP. The road rehabilitation as requested by the MDLSR is completed for this year and we will perform a final walkthrough in the spring. The previous pigging issues have been resolved and we have resumed pigging and pressure testing this week and are hoping for better results moving forward. After the line has been fully pressure tested, the final connection to the WTP will take place to complete the project and move us into the 30 day performance test phase.
- **Main Street North Water Line Replacement Project** – Work will resume this week and if the weather cooperates, we will work through to completion before the year end. Five customers along Main Street have already been connected to the new line and we will continue connecting the remaining 2 customers along Main Street and the 2 customers along Tamarack Road.. The TOSL work scope will stop at the TOSL and MDLSR border on Main Street and the MD will finish the line off going north to The Point and they will connect their 3 customers to the new line. After all customers are switched over to the new line, we can shut in and abandon the old line.
- **5 Ave NW between 5 St and 8 St NW Road Rehabilitation Project** – The sidewalks and curbs are complete and the finished road base has been built up to the proper level. We were hoping to get the first lift of asphalt on the road to seal it for the winter, but with the downturn in the weather on the weekend, we missed the opportunity for having any asphalt installed. The gravel road base is being brought up to the finished road surface height and will be left as a gravel road for the winter and we will come back in the spring to install the permanent asphalt surface. Our contractor told us we will be the first paving project on their list in the spring. The roads will all be fully open by the end of this week and the contractor will be de-mobilizing for this year.
- **Sewage Lagoon Upgrade Project** – The general contractor has been making good progress on the earthworks part of the project. The work will continue until the ground becomes too frozen to work with, at which time all work will be suspended until spring. The project scope is to turn the existing drying cell into an active cell, empty and reconstruct and install HDPE liners in the 3 existing active cells and all new inter-cell underground piping. The existing cell re-construction will be done one cell at a time so the remaining cells can remain in service.
- **Hilltop Reservoir Piping Replacement Project** – We had a final review of the project work plan and scope of work this week and have the project ready to move into the detailed design phase.

Engineering and design to take place in 2018 with the tender package going out in Q1, 2019 and construction scheduled for Q2 or Q3, 2019.

- **Lift Station C - New Forcemain Project** - Is in the early stages of establishing the work plan and scope of work. Engineering and design to take place in 2018 with the tender package going out in Q1, 2019 and construction scheduled for Q2 or Q3, 2019.
- **Sawridge Lift Station Modifications** – Detailed design is complete and hoping to go out to bid next week with construction starting later either later this year or early in the new year. This work includes installing a rail track system on the stairs to easily remove the “Muffin Monster” grinder pump for servicing as well as installing a new recirculation pump system to reduce the frequency of cleaning the cells. The scope of work also includes repairing and putting back into service the second discharge line to the sewage lagoon as it has been out of service for a while.
- **Town Shop Yard – Salt Water Remediation Work** is complete for this year. Pending results of the 2018 pumping season, we will hopefully go into monitoring only mode next summer, which will cut the costs in half for this work. Expecting the 2018 results report later this month.
- **LSL Regional Housing Authority** – The project team has awarded a contract to a consulting firm to complete a “Business Case and Options Analysis for the design and construction of 40 units of affordable housing in the Town of Slave Lake”. Project funding has not yet been secured and the intent is to present this Business Case to the government for a funding request.
- **2019 Capital Projects Budget** – Working on the 2019 Capital Projects budget to have it ready to review with Council on Nov 26-27.

Operations and Utilities

- Crews are plowing and sanding roads.
- Prepping the tree lights and snowflakes which will be installed over the next 10 days.
- Sewage lift station D has been giving a lot of problems. Currently replacing a valve.
- Sawridge lift station is having problems with plugging lines.
- The water treatment plant flock tank and clarifier are emptied for cleaning.
- Three new operators are in training.

Planning and Development

- We are putting together a Steering Committee for a review of our Sign Regulations. Have conducted extensive advertising and invitations into the process.
- Created a power point presentation on our current Sign regulations and options for businesses. Presented to the MPC on November 5th.
- Prepared several reports for the November 5, 2018 MPC Meeting and the November 6, 2018 Council Meeting.
- Applied for the second round submission for the FireSmart Grant. If we get the grant we will use the funds to develop regulations in the Land Use Bylaw around FireSmart.
- Preliminary discussions and potential costs and obligations for an Intermunicipal Subdivision and Development Appeal Board.
- Comprehensive list of costs and administrative time put into five current legal files.
- Operational cost savings or revenue generating ideas for the 2019 Budget.
- Finished the last of our development related site inspections before the snow.

Fire Department:

Last week was very busy with lots of calls. There have been difficulties getting enough volunteers out to some calls, so the Fire Smart crew has been assigned offset shifts so at least 2 are in Town at any given time. If they are not on their scheduled work shift, they are volunteers just like everyone else.

- 1-Vehicle fire- RD 14 & TWP 710 A
- 3-Duty Officer -1551 Main ST SE/84 Old Town Road/73002 Southshore Drive
- 1-Other-HWY 88 74402-Brake smoking on Big Truck
- 8-MVA's HWY 88 & KM 26/1551 Main ST SE/HWY 2 20 KM East/West Mitsue/HWY 88 & KM 40N/204 Main ST NW/Main ST & 6 AVE SE/1500 Main ST

Community Services:

- **Enforcement Services:**
 - Peace Officers responded to one MVC involving a motor vehicle vs pedestrian.
 - Numerous incidents with vagrancy. In one instance 3 individuals were arrested at Government Centre at one time.
 - Recovered a stolen RV unit. RV owner in Edmonton was very happy we found his fifth wheel.
 - Several other bylaw and provincial investigations ranging from liquor offences to bylaws.
 - Peace Officers attended a cannabis and fentanyl symposium in Edmonton.
 - A Peace Officer was assaulted while dealing with homeless person. Criminal charges were laid. Officer was not injured.
- **Aquatics:**
 - Junior Lifeguard Club has been very popular, we opened up a couple more spots to accommodate a couple of kids on our wait list. Now we have 14 enrolled!
 - Running our classroom portion of Water Safety Instructor November 23-25, we will have a couple more Red Cross instructors after the course is done.
 - Pool will be open their regular hours over the Remembrance Day weekend: Nov 11th (1pm to 8 pm) and Nov 12th (6 am to 9:30 pm), with an extra public swim on Monday from 1 -3 pm.
- **FCSS & Parent Link:**
 - Parent Link is joining Parent and Tot skates, as we have had skates and helmets donated that are available for families to use.
 - Parent Link is going swimming on Thursday.
 - Elders attend Parent Link program last week.
 - 65 people attended our Halloween party.
 - Next session of Anger Ed is starting on January 24th.
 - Parent Link and FCSS raised 590 lbs of food for the food bank at our location!
 - One staff will be attending Emergency Social Services Network of Alberta meeting in Sherwood Park on Friday
 - Registration opens this week for ECD Coalition Dine and Learn event
 - Getting copies of the resource guide to all the play schools in the area

- **Parks & Facilities:**
 - Prepped and ready for snow fall. Workers have been trained on equipment, and/or reviewed operating procedures. Contractors have been set-up to be used when needed.
 - Fall/winter prep of all 7 ball fields have been completed. We were not able to get our “cut-outs” completed this fall, will need to be completed in the spring.
 - Facilities staff have assisted with numerous events at Legacy.
 - We have a contractor coming to do repairs on our main Town Office doors, Council Chambers glass door and the Legacy Centre doors.
 - Contractor completed some tree trimming, addressing the damaged trees and those that interfere with snow removal.
 - Manager Assisted in the Health and Safety Audit the week of October 22 – 26, 2018.
- **Programming:**
 - We will be partnering with the Pool to run an Ice Safety PD Day Camp on November 23.
 - We had a busy week at the Legacy Centre and successfully hosted 4 events over 3 days.
 - We are preparing for a busy week of parade decorating and Christmas decorating in preparation for Moonlight Madness and the Adult Ed Craft sale next weekend.
 - While all other Town Facilities will be closed on Sunday, Nov 11th and Monday, Nov 12th, the MRC will remain open, to allow Slave Lake Minor Hockey to continue with their schedule (not opening until noon on Nov 11th out of respect to our veterans).
- **Upcoming Events:**
 - Nov 16 - Moonlight Madness
 - Nov 16 & 17 – Adult Ed Craft Sale (MRC)
 - Nov 17 & 18 – Atom Tournament (MRC)
 - Nov 17 – Private Event (Legacy Centre)