

## CAO Update:

September 4, 2018

### Administration:

- Breana Lachance started today as the Executive Assistant. We set up a new email account [Executive.Assistant@gmail.com](mailto:Executive.Assistant@gmail.com) that we will use for general emails going to her.
- Transportation was made aware of Council's concern with the rail crossing on Highway 88.
- The RCMP Staff Sergeant is not aware of any benefit to painting a solid line on the street in front of Roland Michener.

### Finance:

- Working on 2019 budget.
- Master Meter received the meters (approx. 1700) in Montreal and are shipping them to us this week.

### Projects

- **Regional Waterline Intake and Pumping Station** is on schedule. The intake station pre-commissioning activities started last week and will continue this week. The pumps have been load tested. The control system testing and communications testing back to the WTP are in progress and should be fully operational by the end of this week. The site grading and parking lot gravel is complete and site fencing will be complete by the end of this week. Intake Station should be fully operational by mid-September. A project completion open house BBQ, open to the public is being planned for September 20<sup>th</sup> at the Widewater Sports complex.
- **Regional Waterline Pipeline Project** construction is also nearing completion. The contractor has 100% of all pipeline in the ground with all the end to end connections completed except for the final tie-in at the WTP. The finishing and reclamation work and cleanup all along the pipeline route has been very good and the contractor is going above and beyond in the residential areas. We started filling the line with water last week and have one swabbing pig parked about 5 km's into the line and will continue the filling, pigging and pressure testing of the pipeline this week. Once the pressure test is done and has passed, the final tie-in at the WTP will begin.
- **Main Street North Water Line Replacement Project** is progressing. The smaller 4" line has been installed using HDD along Main Street all the way out to the vicinity of The Point Marina. The next steps will be to start connecting the existing customers along Main Street out to The Point Marina. The TOSL work scope will stop at the TOSL and MDLSR border on Main Street and the MD will finish the line off going north to The Point. After the main street connections are complete, we will work on connecting the 2 customers along Tamarack Road. After all customers are switched over to the new line, we can shut in and abandon the old line.
- **5 Ave NW between 5 St and 8 St NW Road Rehabilitation Project** construction started on Aug 15 and has been progressing very well with about 60% of the new waterline installed. Once the new waterline is completely installed, the residents will be switched over to it and the temporary waterlines can be removed. The next step will be to begin the sewer line replacement which will take about 2 weeks to complete, then followed by the road base reconstruction, new sidewalks then finally the asphalt to complete the project. The projected completion date is still mid-October. Road closure notices have been issued and door to door notices have been delivered.

- **5 Ave and 5 St NE Road Rehabilitation Project** is complete including the landscaping repairs. The water is draining very well along the road and the sod patches are all looking nice and green, thanks to our continued watering program and a few residents who have been looking after their own sod.
- **Sewage Lagoon Upgrade Project** RFP was sent out and we received 4 bids at the close date of Aug 9. A Report to Council is in tonight's agenda to seek the award of the site construction contract. The work will begin soon after award of the contract and will continue until freeze-up then will resume again in the spring. The project scope is to turn the existing drying cell into an active cell, empty and reconstruct and install HDPE liners in the 3 existing active cells and all new inter-cell underground piping. The existing cell re-construction will be done one cell at a time so the remaining cells can remain in service. Council awarded the contract to the SAGR equipment supplier for the detailed design and to begin procuring their equipment for the new system.
- **CN Rail Main Street, 3 St SW and 7 St SE Crossings** repair works are in progress with the landscaping repairs complete. The concrete repair/replacement work on all 3 crossings is now complete as well and was part our 2018 Sidewalk Repair Program. We will continue to work with CN as they are responsible for the asphalt repairs now that the concrete work is complete, CN has arranged for the asphalt work to be done, but the local paving contractor will not have an asphalt plant in town until they start the airport overlay, so the CN crossings will have new asphalt when the airport overlay work starts in mid-September. CN is paying 100% for all the landscaping repairs and the concrete replacement on all 3 crossings, but the TOSL is managing this work. CN is managing and directly paying for the asphalt work.
- **2018 Sidewalk Repair Program** is complete. We worked on 54 sites, including the 3 CN Rail crossings and the MRC front sidewalk that had cracked. We have managed to stay on budget. The pavement patches at the edge of the new concrete at all sites will be done with the annual operations pavement patching program so we can leverage the competitive pricing operations has with their work.
- **Water Treatment Plant Leaking Roof Repairs** contract was awarded and the work started today and will be complete in about 2 weeks, weather dependant of course.
- **Hilltop Reservoir Piping Replacement Project** was kicked off a couple weeks ago and in the early stages of establishing the work plan and scope of work. Engineering and design to take place in 2018 with the tender package going out in Q1, 2019 and construction scheduled for Q2 or Q3, 2019.
- **Lift Station C - New Forcemain Project** was kicked off a couple weeks ago and in the early stages of establishing the work plan and scope of work. Engineering and design to take place in 2018 with the tender package going out in Q1, 2019 and construction scheduled for Q2 or Q3, 2019.
- **Sawridge Lift Station Modifications** are in the detailed design stage and hoping to have the modifications completed by the end of this year. This work includes installing a rail track system on the stairs to easily remove the "Muffin Monster" grinder pump for servicing as well as installing a new recirculation system to reduce the frequency of cleaning the cells. The scope of work also includes repairing and putting back into service the second discharge line to the sewage lagoon as it has been out of service for a while.
- **Town Shop Yard – Salt Water Remediation Work** is in progress and going well with the results trending in the right direction. Pending results of the 2018 pumping season, we will hopefully go into monitoring only mode next summer, which will cut the costs in half for this work.
- Working with **LSL Regional Housing Authority** on the detailed scoping of the proposed Affordable Housing multifamily complex that is being considered for the Town of Slave Lake. The one company being considered for the construction of the prefabricated modules has gone into receivership, so the project is now being re-evaluated with the Alberta Government folks. We

are continuing with the detailed scope of work document and preparing the RFP documents to have them ready when we have permission to proceed.

### **Operations and Utilities**

- Grading roads.
- Cleaning catch basins.
- Commissioning new water intake.
- Fixing hydrant by Speedee Food Store on Main Street. Likely will be done next Saturday.
- Connecting Carwald to new water line.

### **Planning and Development**

- Cannabis planning regulatory information has been put on the Town Web site. An open house is scheduled for September 6 from 5 pm to 8 pm.
- Issued two (2) single family dwelling development permits
- Working on a FireSmart Grant Application to implement FireSmart principles in our Land Use Bylaw
- Green Space Alliance is working on a proposed Bylaw for amendments to the Land Use Bylaw with respect to the Downtown and Main Street Area Structure Plan. The Bylaw should be drafted by mid-September.

### **Fire Department:**

- 2 Duty Officer 1294 Southshore Drive East & Out of Area Calling Lake MVA
- 2 MVA-Hwy 2 & Smith turn off & Hwy 2 & Canyon Creek
- 1 LSL SAR-Missing Person in Hinton

Students are now done for the year

### **Community Services:**

- **Enforcement Services:**
  - Focus the next couple weeks is on school zone safety. Peace Officers have partnered once again with EMS.
  - Peace Officers have started foot patrols on the trail system. S/Sgt. Spaans has requested his members do the same.
- **Aquatics:**
  - Shut down is progressing. The college's electrical upgrades are on track. Pool basin repairs start today.
  - Taking registrations for swim lessons in October.
- **FCSS & Parent Link:**
  - Parent Link's new full time programmer, Lindsay Pothier, started as of last Monday.
  - A post in our newly renovated playroom has been installed to ensure safety
  - As of September, Parent Link's evening and weekend programs have returned.
- **Parks & Facilities:**
  - Workers were split between the MRC and Parks.

- The wide area mower has been returned back from service, it appears that the ongoing problem was in the fuel tank and has been corrected. This unit will be used for snow removal of trails and converted to a brush for the winter.
- Line cut along trails and swept. This entails cutting grass and brush back about 3 feet from the trail surface, on both sides. Will help with snow removal. Should also help with the perception of safety.
- Capital upgrades progressing at Citizen's Park with removal of hedges and the brick planter, opening up the sight lines to the park.
- Kinette's will be removing the flower baskets this coming Sunday.
- Southwest Park upgrades were reviewed. Capital Plan is for new parking lot and trails to be constructed in 2018. Due to timing, tender may be delayed for 2019 construction.
- Ongoing work with ATCO to have all lights repaired along trails. To date, ATCO has been given asset ID #'s of all lights not working (totalling about 30). They are trying to locate a smaller bucket truck from another office to help access the lights.
- New signage installed at the MRC.
- Patch work & leak seal on the brine line seems to be holding with no additional loss of brine.
- Completed a full clean of MRC entrance and interior.
- Flooring replacement completed in front entrance, back hallway, and dressing room #4, at the MRC.
- Continued to work with Chubb and Meridian on our Fire monitoring panel at the Town Office, there is an internal fault that is causing it to arm and reset.
- Hired a new Facility Maintenance Worker.
- **Programming:**
  - Summer Splash has finished for the year, a big thank you to our coordinator Blake and all the Summer Splash counsellors, we had a great summer! We have received some very positive feedback from parents.
  - Hired a new Recreation Programmer.
  - Outback Power Pack registration is very good, we are already half full.
  - We have 2 end of season ball tournaments otherwise ball season is wrapped up.
  - We are doing a membership sale in September, buy one 10 pass, get a second 50% off, posters have been made and we will start promo shortly.