

CAO Update:

August 14, 2018

Finance:

- Working on a 6 month Budget Update (i.e. Jan 1 to Jun 30) for the next Council meeting.
- Working on a new Business License Fees Bylaw.

Projects:

- Regional Waterline Intake and Pumping Station is on schedule. The interior mechanical piping and installation of the process equipment and piping is complete and the electrical is nearing completion. The in the lake work is complete and the inlet lines and discharge lines have been connected and backfilled. The underground electrical on site and the Atco Power transformer are nearing completion and the gas line will be installed this week. The site grading, parking lot gravel and site fencing will be done over the next couple of weeks. Site Commissioning is scheduled to start around September 1.
- Regional Waterline Pipeline project construction is well under way. The contractor has 100% of all pipeline in the ground with an overall completion of about 96%. The bulk of the remaining work is the end to end connections of the Horizontal Directional Drilled lines of which there are still 20 connections to be done, mainly along the Sawridge Road. This project is progressing, but experiencing very wet conditions, which is slowing progress.
- Main Street North Water Line replacement project resumed for a couple of weeks, but has come to a standstill again due to contractor workload. The next steps will be to move down the line and hot tap the 2 remaining new fire hydrants and 2 customers on the main line and then we will start installing the smaller line going north on Main Street and connect it to all the existing customers out to The Point Marina.
- The 5 Ave NW between 5 St and 8 St NW Road rehabilitation project contract has been awarded and the construction start date is Aug 15 and projected completion date is mid -October. Road closure notices have been issued and door to door notices have been delivered as well as regular updates on website and Facebook. Preliminary work to relocate some Atco and Eastlink underground utility lines is complete.
- The 5 Ave and 5 St NE Road Rehabilitation project is complete including the landscaping repairs. We have a sod watering program in place that will hopefully keep the sod alive until it catches at which time the residents must take over maintenance of the sod. Letters were hand delivered to each resident asking them to water the sod patches in their yard.
- Sewage Lagoon Upgrade Project RFP was sent out and we received 4 valid bids at the close date of Aug 9 and we are in the process of evaluating the bids to select the successful vendor and hoping to bring a Report to Council next week to seek the award of the contract. The project scope is to turn the drying cell into an active cell, empty and reconstruct and install HDPE liners in the 3 existing active cells and all new inter-cell underground piping. The existing cell reconstruction will be done one cell at a time so the remaining cells can remain in service. Council awarded the contract to the SAGR equipment supplier for the detailed design and to begin procuring their equipment for the new system.
- CN Rail Main Street, 3 St SW and 7 St SE crossings repair works are in progress with the landscaping repairs complete. The concrete repair/replacement work on all 3 crossing is now in progress as part our 2018 Sidewalk Repair Program. CN is cooperating with us on this and has approved the CN Work Agreements to work inside their right of way. We will continue to work

with CN as they are responsible for the asphalt repairs after we have finished the concrete repair/replacement. We should be done our concrete work by the end of this week and hoping CN will arrange for the asphalt work in the near future. CN is paying 100% for all the landscaping repairs and the concrete replacement on all 3 crossings, but the TOSL is managing this work. CN is managing and directly paying for the asphalt work.

- The 2018 Sidewalk Repair program is in progress and will take about 3 weeks to complete. The work at the CN rail crossings will be a top priority. Notices have already been sent to the paper and posted on the TOSL website.
- Water Treatment Plant leaking roof repairs are out for tender now and we will be bringing a Report to Council next week to award the work and hopefully have the work completed by the end of September.
- Working with LSL Regional Housing Authority on the detailed scoping of the proposed Affordable Housing multifamily complex that is being considered for the Town of Slave Lake. The one company being considered for the construction of the prefabricated modules has gone into receivership, so the project is now being re-evaluated with the Alberta Government folks. We are continuing with the detailed scope of work document and preparing the RFP documents to have them ready when we have permission to proceed.

Operations and Utilities:

- Utilities is working on a sewer line break on 4 Street SW.
- Also conducting maintenance on the Water Treatment Plant.
- Public Works is doing line painting.
- Grading gravel roads and a little ditch work.

Planning:

- Completed research and prepared a report and power point presentation for Council regarding Cannabis Legalization.
- Prepared an Encroachment Agreement for Jennifer Hansen regarding parking.
- Prepared reports and held the August 13, 2018 MPC meeting.
- Prepared reports for two SDAB Hearings to be held on August 14, 2018.
- Continue to work with Willie Driedger on his plans for Big Fish Bay. Currently working on the servicing concept for the park which will include a variance request.
- Continue to work on several enforcement files.

Emergency Services:

- 1-Wildland 71531 RD 263
- 4-Duty Officer- 2 @ 1551 Main ST SE, 1200 Main ST & 12 Clut Avenue-Old Town Site
- 1-MVA- HWY 2 & 2A
- 1-Rescue- Behind Post Office
- 1-Search & Rescue- 6 AVE Bridge

Community Services:

(for August 14th, 2018 Council Meeting)

- **Enforcement Services:**

- Last month, Shawn Cordeiro complete a one week Level 2 CPO course. Cordeiro's Peace Officer appointment should arrive this week.
- Cordeiro will be in Red Deer County in the coming week to conduct a radar/lidar course and from there will be attending an Emergency Vehicle Operation Course in Wetaskiwin.
- Level One training at the academy is under review. As soon as the new curriculum is approved and training dates are released, Cordeiro will be enrolled in the academy for a Level 1 Course. All of this is required training.
- As a follow-up to the Lazenby Fatality Enquiry, several directives were given to peace officers to which we will soon be bound by the new policy changes. Some examples including responding to certain calls in pairs, using a dispatch center, making it mandatory to wear bullet proof vests. Administration is researching the requirements and will ensure they are implemented.
- Quick Stats:
 - 2017: Tickets: 297 (Jan- Aug 13)
 - Case Reports: 244 (Jan- Aug 13)
 - 2018: Tickets: 144 (Jan-Aug 13)
 - Case Reports: 308 (Jan-Aug 13)
 - Revenue 2018 YTD:
 - RCMP: \$24,448
 - CPO: \$39,698

Due to the increase in case reports, calls for service and other peace officer duties significantly affected our traffic enforcement. That said, summer related complaints typically do slow down and traffic enforcement should continue as normal.

- **Aquatics:**

- Planning is taking place for next rounds of lessons. If all goes as expected, we should be able to have 2 rounds of lessons this fall.
- Continue to schedule lots of private lessons.
- Work has started on fall schedules.
- Potentially have a new user group in the fall as well.
- Dog swim on Aug 26.
- Pool shutdown will be Aug 27 – Oct 22.

- **FCSS & Parent Link:**

- FCSS
 - Anger Ed is starting September 18th.
 - Working with AHS on Cannabis Talks in the community, there will be several small events taking place in September/October, will have more information at a later date.
 - Out Back Power Pack is running the weekend of September 21-23rd.
- Parent Link

- Hired a new fulltime programmer, she will be starting August 27th.
 - Completed the small renovation on the PLC building that helped expand our play centre, this was funded with a donation from Pembina Pipeline Cooperation.
- ECD Coalition
 - Held our annual BBQ in the Poplar Grove Park on August 7th, served well over 100 people free hamburger/hotdogs and provided information and activities for families.
- **Parks & Facilities:**
 - Zamboni was returned from summer service.
 - Started to transition workers from Parks to MRC Operations.
 - Cimco completed the ice plant start up and we have started to put in ice in Arena 1 at the MRC, starting on August 10th. Will be continuing ice making this week.
 - Worker replaced the Plexiglas around boards in Arena 1.
 - John Deer Wide Area mower is still out of service, was sent back to John Deere.
 - A zero turn mower has been added to mowing fleet, training has been completed for use.
 - The AC chiller at Government Centre was repaired. The repair was completed just as the unit was starting to fail. No warranty was left on the unit.
 - A quote was acquired for the AC unit for the Better Together Centre for replacement.
 - Identified two lights vandalized at Town Office, will start replacement procedure. The two flood lights for our signs were also vandalized but have been reset.
 - Flooring replacement project is underway at the MRC. Workers cleared out large dressing room for floor replacement, this required a major amount of work to clean and prepare.
 - Sidewalk repairs at the front of the MRC are also underway as part of the Town's sidewalk repair program.
 - Conducted interviews for vacant Facility Maintenance Coordinator position, in the reference check stage.
 - Ongoing meetings and follow up taking place after the ammonia release incident in July. Refinements to emergency procedures have already taken place. Our plant and alarm systems is being reviewed to ensure safety of our customers, staff, and the community.
- **Programming:**
 - The postings for the Recreation Assistant 3 and Program Coordinator positions have closed, we will review resumes and schedule interviews
 - Working on the Arena 1 ice schedule, we plan to have ice rental times available to the public later in the week
 - Summer Splash is winding down, only 2 more weeks left in the summer
 - Our Fall Ice Users meeting will be held this Wednesday, August 15th