

## CAO Update:

July 10, 2018

### Administration:

- Operations and Planning worked with the Chamber to ensure that everything was ready for the parade and Down Town Closure for River Boat Daze. We also helped with beach cleaning for the Sand Castle Contest, using our loader to move the logs. The Town staff also coordinated site preparation for the Midway since it was not suitable for use.
- We continue to work with Alberta Emergency Management on our Disaster Recovery Claim.
- The Town has been unable to locate the owner of the Highway Motor Inn. Legal proceedings are ongoing. The Town installed a temporary fence to keep the public out. We will be installing construction fence.

### Finance:

- Still no payment from the MD on either the Fire Services or the Intermunicipal invoices.
- Working on a mid-year financial update which will come to the next Council meeting. All indications are that we are on track.

### Projects

- Regional Waterline Intake and Pumping Station is on schedule. The in the lake work is nearing completion with only the intake screens left to install, then demobilization of barge will take 2 or 3 days. The intake line connections to the intake station cellar is in progress and should be completed by the end of the week at which time the site will be backfilled to surface and the site will be built up to grade and start the site outdoor works and gas and power utility installations. Atco power line was installed to site edge last week.
- Regional Waterline Pipeline project construction is well under way. The contractor has about 97% of all pipeline in the ground with an overall completion of about 94% with work in progress on all remaining sections of the line. The bulk of the remaining work is the end to end connections of the Horizontal Directional Drilled lines of which there are still 24 connections to be done. This project is progressing again this week, but experiencing very wet conditions.
- Main Street North Water Line replacement project has resumed this week. The new engineered shoring box, which arrived last week has been assembled and is ready for use. Today we attempted to resume excavating at the Balsam and Tamarack intersection, but the water started flowing in at about the 2 meter depth and the deeper we went the faster it poured in, so we have decided to leave that tie-in until later in the year. We are planning to move down the line and attempt to hot tap the 3 remaining new fire hydrants on the main line and then we will start installing the smaller line going north on Main Street and connect it to all the existing customers along the line. We will evaluate the project at each connection point and depending on the ground conditions, we may have to leave some connections until the water table becomes lower.
- The 5 Ave NW between 5 St and 8 St NW Road rehabilitation project contract has been awarded and the projected construction start date is now the end of July and projected completion date is mid -September. Road closure notices will be sent out 2 weeks in advance and door to door notices will be delivered as well as regular updates on website and Facebook. Preliminary work to relocate some Atco and Eastlink underground utility lines has already started.

- The 5 Ave and 5 St NE Road Rehabilitation project is in progress with the new sidewalk and curbs now completed. We are currently finishing the sub-base repair work on 5 Ave and then the sub-base repair work on 6 St that was caused during the June 11 floods by the hydrovac trucks. The paving is scheduled to start by the end of this week and will take 2 to 3 days to lay the asphalt.
- Sewage Lagoon Upgrade Project RFP was sent out last week and the bidders have 4 weeks to submit their bids. The project scope is to turn the drying cell into an active cell, empty and reconstruct and install HDPE liners in the 3 existing active cells and all new inter-cell underground piping. The existing cell re-construction will be done one cell at a time so the remaining cells can remain in service. Council awarded the contract to the SAGR equipment supplier for the detailed design and to begin procuring their equipment for the new system.
- CN Rail Main Street, 3 St SW and 7 St SE crossings repair works are in progress with the landscaping repairs being completed today. The concrete repair/replacement work on all 3 crossings is scheduled to begin on July 23, weather permitting, as we included this work as part of our 2018 Sidewalk Repair Program. CN has finally started cooperating with us on this and has approved the CN Work Agreements to work inside their right of way. We will continue to work with CN as they are responsible for the asphalt repairs after we have finished the concrete repair/replacement. We should be done our concrete work by the end of July and hoping CN will arrange for the asphalt work during the first week in August. CN is paying 100% for all the landscaping repairs and the concrete replacement on all 3 crossings, but the TOSL is managing this work. CN is managing and directly paying for the asphalt work.
- The 2018 Sidewalk Repair program contract was awarded during June 19 Council Meeting. The work is scheduled to begin on July 23, weather permitting and will take about 3 weeks to complete. The work at the CN rail crossings will be the first priority. Notices have already been sent to the paper and posted on the TOSL website
- Working with LSL Regional Housing Authority on the detailed scoping of the proposed Affordable Housing multifamily complex that is being considered for the Town of Slave Lake. The one company being considered for the construction of the prefabricated modules has gone into receivership, so the project is now being re-evaluated with the Alberta Government folks. We are continuing with the detailed scope of work document and preparing the RFP documents to have them ready when we have permission to proceed.

### **Operations and Utilities**

- Work started on line painting.
- Ditch cleaning will be done this week.
- Roads are being graveled this week with dust suppression to follow.
- Investigating a collapsed sewer line in front of the ATCO building.

### **Planning and Development**

- Put together a Survey on Survey Monkey with respect to the Land Use Bylaw changes for the Downtown Plan. An ad regarding the Survey has been placed on social media, the Town's webpage and an advertisement is going in the newspaper. Paper copies have been placed at

the front counter of the Town office, MRC and Pool. Also the ladies from the VIC handed out cards regarding the Survey during the Block Party reminding citizens to visit the link and complete the Survey.

- Held the MPC meeting last night and the MPC approved five development permits, one of which deals with one of our active enforcement files.
- Working on a grant application from FireSmart.
- Started a new legal file and preliminary discussions on the Highway Motor Inn.
- Continuing to gather information for Council with respect to Cannabis regulations. Will present that information and a map at the August 14<sup>th</sup> Council meeting.

#### **Fire Department:**

- 1 vehicle fire Widewater
- 2 electrical hazards
- 1 MVC 30 KM North HWY 88
- Water Rescue Widewater.

#### **Community Services:**

- **Enforcement Services:**
  - Job offer made to hire a Peace Officer.
  - Numerous calls for service. Primarily around vagrancy/liquor related incidents, animal control and unsightly premises - leaving much less time for proactive enforcement (like traffic enforcement).
- **Aquatics:**
  - Next round of swim lessons started on Saturday. Most of our classes are full.
  - Advertising and promoting private lessons.
  - Chipped tile in the hot tub to be repaired. In meantime, we place pylons on top of it to avoid having patrons cut their foot. Repair needs to happen when it can stay dry for a while.
  - Pool shutdown will be Aug 27 – Oct 22.
- **FCSS & Parent Link:**
  - Next session of Anger Ed starts in September, participants can start the pre-screening process now.
  - Out Back Power Pack is set for September, working with Northern Haven for our social sessions and extra staff support.
  - Met with the Red Cross to strengthen relationships for Emergency Social Services.
  - Held meeting on homelessness for Council, administration and invited agencies.
  - FCSS grant recommendations are going to Council for approval.
  - Renovations are completed at the Parent Link Centre.
  - Job advertisement is still out for full time programmer. Closes on Friday July 13<sup>th</sup>.
- **Parks & Facilities:**
  - Continual mechanical issues with both mowers. Parks is using a mower from Operations in the meantime.

- Parks had the three summer student's start. Orientation and training took place early in the week and all three have been learning and working with full time staff.
- Had contractor cut and bag grass at the Charity ball diamond to make the field playable. As well, they completed an extra cut on the diamond at Sinclair ball diamond for tournament on the weekend
- Contractor completed post flood repairs to Charity ball diamonds to both the batter's box and the pitching mound which were compromised during the flooding. (These were all issues identified by user groups as needing attention).
- Zamboni returned from summer maintenance service.
- Had a review of all filters, used in all facilities, to identify industry standard and identify seasonal and occupational use. From this review we identified some opportunities for cost savings and improved air quality. This will be worked on with our PM plan we have been working on. We will be experimenting over the next year to optimize our use.
- The GOA Facilities Manager from Edmonton toured the GOA offices with local area manager including our workers.
- Worked on ongoing issue with sinks at the MRC.
- Had both Legacy and Town office complete their annual fire inspections, working on correcting the deficiencies identified.
- Flooring installation in the back hall of the MRC will be starting in August 6. Work should be 3 weeks if materials and contractors are on schedule.
- **Programming:**
  - Summer Splash numbers continue to be high, we are full 4 out of 5 days this week.
  - The TOSL float went well, for Riverboat Days, a big thank you to the Schmidt Family, Sean McConnell, the VIC students, the Vance's and Miranda Thomas Merkely who walked with us.
  - Interviews were completed for Recreation Assistant 1 and 3 positions last week, we are checking references and hope to have offers out soon.
  - With our 2 busiest summer weeks behind us we are now starting to prep for fall! We are planning the beginning of season ice users meeting for mid-August, dates will be confirmed next week.