

CAO Update:

June 5, 2018

Administration:

- The front desk will be opening over lunch from June 18 to June 31 to accommodate those who wish to pay their taxes over lunch hour.

Finance:

- Final Intermunicipal and Fire Services invoices will be issue this week once the year end is finalized.
- Working on the 3 year budget.
- Water meters are delayed until at least the end of June.
- Working on plans to implement Questica budgeting software.
- There haven't been very many questions on taxes or water bills.

Projects:

- Regional Waterline Intake and Pumping Station is on schedule. The building fabrication is complete with only some exterior "architectural" brickwork to be installed . The interior mechanical piping and installation of the process equipment and piping is complete and the electrical is well under way. The in-lake drilling for the intake lines is in progress with the first section of intake line being pulled in June 5. The lake work is expected to take 3 weeks total.
- Regional Waterline Pipeline project construction is well under way. The contractor has about 95% of all pipeline in the ground with an overall completion of about 85% with work in progress on all remaining sections of the line. The work at the airport and at the Widewater community complex are both complete. The repair to the waterline at the west end of the airport that was contacted is complete and is back in service. The bulk of the remaining work is the end to end connections of the horizontal directional drilled lines of which there are still 34 connections to be done.
- Main Street North Water Line replacement project construction will be restarted shortly. We ordered our own new engineered shoring box, due to the extremely wet conditions. The next steps are to go back and inter-connect to the existing Balsam Road line and then hot tap the 3 remaining new fire hydrants to complete the main line. Next we will start installing the smaller line going north on Main Street and connect it to all the existing customers along the line.
- Engineering and design on the Road Rehabilitation on 5 Ave NW between 5 St and 8 St NW is complete and Council awarded the construction contract on May 8. We are currently working with the contractor to determine project schedule. Projected start date is July 2 and projected completion date is August 31.
- The 5 Ave and 5 St NE Road Rehabilitation project is in progress with the next step being to install the forms for the new sidewalks and curbs. The project is expected to be complete by the end of June. Public notifications have been done on website, in local newspaper and letter delivered door to door. Road closure notices have been done and are now in effect.
- Sewage Lagoon Upgrade Project is in the detailed engineering phase. The first phase of the earth works contract was sent out to tender and that includes the work to be done during 2018, which will include turning the drying cell into an active cell, empty and reconstruct the 3 existing

active cells and all new inter-cell underground piping. The existing cell re-construction will be done one cell at a time so the remaining cells can remain in service. We awarded the contract to the SAGR equipment supplier on the detailed design and to begin procuring their equipment for the new system.

- CN Rail track replacement project through town is complete now, but has left 2 crossings higher than before. We are currently working with CN on a permanent solution to this.
- CN Rail Main Street crossing landscaping rehabilitation work. We are still in discussions with CN on this.
- The 2018 Sidewalk Repair program RFP package has been sent out and the bid will close on June 11. We have already created the list of sites to be repaired and since the list is larger than the budget, so we will prioritize each site and scale it back to fit the budget. Some sites may have to be carried forward to next year's program.
- Working with LSL Regional Housing Authority on the preliminary scoping of the proposed Affordable Housing multifamily complex that is being considered for the Town of Slave Lake.

Operations and Utilities

- Cleaning right of ways.
- Road grading and sweeping continuously.
- Hydrovac-ing to identify underground utilities in preparation for the recycle center screens.
- Lines will be painted once the frost is out. Likely mid-June.
- Damaged line beside the airport was repaired and returned to service.
- Repairing valves and replacing meters.

Planning and Development:

- Planning Staff met with the Consultants for the Downtown Plan. We will be holding a Public Open House and Stakeholders working session on June 26, 2018 to talk about Land Use Bylaw regulations and land uses for the various commercial districts. Will send letters and post advertisements regarding inviting stakeholders to the working session and the public to the Open House.
- Prepared two reports for Subdivision and Development Appeal Board Hearings regarding the issuance of Stop Orders.
- Working on a new MPC Bylaw which addresses some minor deficiencies identified within the current bylaw.
- Prepared reports for the June 4, 2018 MPC agenda.
- Have posted an Expression of Interest ad on the Alberta Purchasing Connection soliciting interest and ideas for Fournier Place. The contract with Northplex expires at the end of June.
- Finalizing a brochure for Special Events which we hope to have out to the public shortly.
- Have a couple of development permits for new housing starts.
- Have several Special Event permit applications.

Fire Department:

-2-Duty Officer- 309 6 ST NE & 12 Springwood NE

-2-Structure Fires- 300 8 ST NW & 704 Main ST SW
-2-MVC's-1500 Holmes Trail & HWY 2A 10 KM S Smith

Community Services:

- Very busy week in Community Services, we hosted Community Clean Up, Northern Lakes College Convocation (with over 1500 people attending over 2 days), Beach Clean Up Day and Rotary's 777 event. As well, Parks staff completed training. A huge thank you to all the Community Services staff who helped make everything run smoothly!
- **Enforcement Services:**
 - Assisted with a funeral escort last week.
 - Assisted with single vehicle roll-over – where driver was subsequently arrested.
 - Animal and unsightly property complaints still are the main calls for service.
 - Complaints of drinking in public and/or loitering continue.
- **Aquatics:**
 - Contractor will be here in Tuesday night to perform repairs on the pool deck – hopefully eliminate slippery sections and ensure all is water tight.
 - Based on pre-registrations, summer lessons will be fairly full and popular.
 - Awards were given out to staff involved with the rescue and first aid incidents earlier this year.
- **FCSS:**
 - Seniors week started yesterday. Pancake breakfast happened on Monday with a great turn out. Events continue all week.
 - Anger Ed wrapped up the session. Will start advertising the new session in July.
- **Parent Link:**
 - Limited programs this week due to staff training.
 - Will have a post-natal group starting this week, in partnership with Healthy Choices for Moms and Babes and Natural Strength Doula Services.
- **Early Childhood Development Coalition**
 - Printed guides came in, and we are working on a plan for distribution. Kellirae is also working on having it posted to the TOSL and MD websites.
- **Parks & Facilities:**
 - Hosted courses for the Alberta Association of Recreation Facilities and Parks Assoc. (Parks & Sports Fields Levels 1 & 2) – which allowed five of our staff to easily attend the training as well.
 - Approved Contractor to start the rain gutter repairs on field house at the MRC.
 - Contractor completed a number of outstanding deficiencies and work orders at Government Centre – mostly relating to security systems, cameras, & doors.

- Legacy building has a sporadic front door lock/ alarm issues. We working on a repair. Chiller at Government Centre overheated and shut down – needed to be cleaned and have a thorough service. This will be added to the yearly preventative maintenance plan for regular service. Similar maintenance will be done for all other units (MRC & Legacy Centre).
- Contractor removed two large trees that have separated from the bank by the creek on the walking trails behind and across from the College.
- The old daycare building as had a few incidents of people unlawfully gaining access. Facility workers have secured it in a better manner. Peace Officers will be doing regular checks.
- Kinettes hanging flower pots were put up May 24.
- Community flowers are being put out.
- Splash Park was put into service on May 22.
- Parks supervisor is now away for 2-3 weeks tending to a family matter.

Programming:

- Beach Clean up Day went very well. We had 150-200 people attend. GFL will provide the weight of the waste that was hauled away tomorrow. We will look at making this an annual event.
- Community Clean Up's numbers were slightly down but still a successful event. We feel some groups may have chosen to participate in the Beach Clean Up Day instead. The recycle bins for electronics, batteries, paint and propane cylinders were well used, thank you to the MD for providing these.
- Rentals at the Legacy are picking up. We have 3 events booked this week.
- Planning is under way for Canada Day and a Bike Rodeo for this Thursday, June 7th.
- Summer Splash registrations continue to come in.
- We have begun meeting with Activenet to prepare to go online for program registration, membership sales and facility rental inquiries at the beginning of July.