

CAO Update:

June 19, 2018

Administration:

- The front desk will be opening over lunch from June 18 to June 31 to accommodate those who wish to pay their taxes over lunch hour.
- The Town staff Safety Training Day was scheduled for today, but deferred due to the storm last week.
- We have been reviewing damages from the storm for Disaster Relief funding. We need to prepare costs for the end of July. It then goes to cabinet for approval, so we may not know what is covered until fall. Meanwhile we are collecting costs. Their Engineer is here today reviewing the damages.
- Operations and Planning are working with the Chamber to ensure that everything is ready for the parade and Down Town Closure for River Boat Daze.

Finance:

- Water meters are delayed until at least the end of June.
- A GST auditor is in the Town office this week, checking for anything that we have missed.
- The report on business licenses is being prepared and should be ready for July.
- Working on the final Fire Service and Intermunicipal invoices for the MD. This requires year end to be done and filed with Municipal Affairs before the invoices can be finalized.

Projects

- Regional Waterline Intake and Pumping Station is on schedule. The interior mechanical piping and installation of the process equipment and piping is complete and the electrical is nearing completion. The outdoor site works will continue when the site dries up and the in-lake work is done. The in-lake drilling for the intake lines is in progress with the first section of intake line already pulled in and planning to pull the second line in tomorrow. The in-lake work is expected to take about 1 more week to complete.
- Regional Waterline Pipeline project construction is well under way. The contractor has about 95% of all pipeline in the ground with an overall completion of about 90% with work in progress on all remaining sections of the line. The work at the airport and at the Widewater community complex are both complete. The bulk of the remaining work is the end to end connections of the Horizontal Directional Drilled lines of which there are still 32 connections to be done. This project is progressing again this week, but experiencing very wet conditions.
- Main Street North Water Line replacement project has been at a standstill because of the extreme substandard underground soil conditions. We tried to rent a trench shoring system, but the costs were becoming prohibitive, so we have ordered our own new engineered shoring box, which arrived at the Town shop yesterday. We now have to wait for the ground water to recede to begin work again. The next steps are to go back and inter-connect to the existing Balsam Road line and then hot tap the 3 remaining new fire hydrants to complete the main line, then we will start installing the smaller line going north on Main Street and connect it to all the existing customers along the line.

- Engineering and design on the Road Rehabilitation on 5 Ave NW between 5 St and 8 St NW is complete and Council awarded the construction contract on May 8. Projected start date is now the end of July and projected completion date is now the end of September.
- The 5 Ave and 5 St NE Road Rehabilitation project is in progress with the forms for the new sidewalks and curbs currently being installed. With the recent weather delays, the project is now expected to be complete in early July. The storm damage was minimal and work has commenced again this week.
- Sewage Lagoon Upgrade Project is in the detailed engineering phase. The first phase of the earth works contract is almost ready to send out to tender and that will include the work to be done during 2018, which will include turning the drying cell into an active cell, empty and reconstruct the 3 existing active cells and all new inter-cell underground piping. The existing cell re-construction will be done one cell at a time so the remaining cells can remain in service. We awarded the contract to the SAGR equipment supplier for the detailed design and to begin procuring their equipment for the new system.
- CN Rail track replacement project through town is complete now, but has left 2 crossings higher than before, and we are currently working with CN on a permanent solution to this.
- CN Rail Main Street crossing landscaping rehabilitation work will be starting in about 2 weeks. After contacting CN to see when they were going to come back and do the repairs to the disturbed area and broken sidewalks, they indicated they cannot handle the work, so instructed the TOSL to look after coordinating the landscaping repairs and CN will pay the bills. Had discussions with CN recently and it looks like we are finally getting some movement from them.
- The 2018 Sidewalk Repair program RFP bids were received and a Report to Council for the contract award is in tonight's agenda. We created the list of sites to be repaired and since the list is larger than the budget, we had to cancel some of the lower priority sites to fit the budget. The cancelled sites will be carried forward to next year's program.
- Working with LSL Regional Housing Authority on the detailed scoping of the proposed Affordable Housing multifamily complex that is being considered for the Town of Slave Lake. The one company being considered for the construction of the prefabricated modules has gone into receivership, so the project is now being re-evaluated with the Alberta Government folks. We are continuing with the detailed scope of work document and preparing the RFP documents to have them ready when we have permission to proceed.

Operations and Utilities

- Operations were out clearing log jams on the creek last week while the water level was still high.
- Crews are crack sealing and grading roads.
- Repairing a broken sewer line in the Industrial area today.
- Lots of effort to get the water and sewage plants operating smoothly and cleaned up after the storm.

Planning and Development

- Received applications for 9 permits last week
- Doing site inspections for lot grading

Fire Department:

- 4 MVA's- HWY 2 & HWY 44, TWP 660 RD 13, HWY 88 .5 KM North SL and HWY 2 3 KM West
- 6-Other- Pole Fires -1315 Southshore DR, 927 Southshore Dr West, HWY 2 23 KM West SL, 222 Turner Estates RD, HWY 2 & Bayer Road & TWP RD 660 & HWY 44
- 4 Duty Officer – 1294 Southshore DR , Caribou Trail, 1201 Main ST SE, 1294 Southshore Drive E
- 1-Rescue- 1551 Main ST
- 1- Vehicle Fire HWY 44 & TWP RD 674

Community Services:

- **Enforcement Services:**

- Peace Officer Gantz's last day was Thursday. Position is posted and closes this week.
- A new volunteer arrangement is helping us take care of the dog that was seized as evidence by the RCMP.

- **Aquatics:**

- We have a busy schedule this week and next, almost all of the schools have booked different times for their end of year swims. Many have 100+ attending.
- Today is the Assistant Aquatic Supervisor's last day. An 18 Mo. term position has been posted.
- Slave Lake Dental sponsored a swim last week, there were 50-60 attendants.
- WSI (water safety instructor) program is being scheduled, and will have at least 2, if not 3 staff members take it so we can up our numbers for fall.

- **FCSS:**

- Seniors staff are moved in to the CRC. Working on getting access to the T-drive and TOSL phones.
- Been working with Parent Link to meet the requirements of the province to do the Parent Link Centre renovation, hoping for renovations to start early July.
- Compass for the Caregiver is wrapping up
- Had multiple roof leaks in the building last week, waiting for quotes to fix the roof so the provincial government will cover the repair cost.

- **Parent Link:**

- Short our programming staff, as there is staffing changes, advertising is out until June 29th. Until someone else is hired, other staff will be covering programs.
- Working on 2017/2018 year end reporting.
- Teddy Bear picnic is Wednesday.
- Working to implement some new programs for this summer.

- **Early Childhood Development Coalition**

- Working on BBQ plans, have sent out letters to look for donations to help cover the increasing costs with the increase in attendance.

- **Parks & Facilities:**

- With the strong winds and heavy rain early last week parks crew were busy with tree branch removal on roads and clearing trails. This took most of the week.
- Parks and contractors were unable to mow due to the standing water in all fields.
- Parks did start to trim the town trails and sweep.
- Tool cat sweeper is now out of service as it started to make noises in the drive shaft.
- Parks and Contractors are back cutting the fields Monday morning.
- Parks workers assisted in cleaning the Legacy for the weekend events.
- The MD's Weed Inspector started working in Town this week and is anticipated to continue through the end of August (depends on growing season).

- **Programming:**

- Summer Splash Counsellor Orientation will take place on Wednesday, June 27th
- Busy next few weeks prepping for Summer Splash, Canada Day, Riverboat Daze and RMSS Grad Banquet
- Town maintained fields (Charity Park, Sinclair Park and RMSS Soccer Fields) were closed last week due to the flooding. All fields are now open with the exception of Slo Pitch Diamond #2 at Charity Park. The majority of our user groups were understanding of the closures. We had some challenges with one of our user groups but hopefully this is now resolved
- Continue to receive inquiries to book the Legacy Centre. It is very full heading into the fall and winter. We will market the remaining Christmas Party dates shortly
- Miranda Shirley's last day will be July 27th, & we have advertised for the temporary Rec Assistant 3 position.