

CAO Update:

March 6, 2018

Administration:

- Town staff are now operating the Legacy Center and dealing with the issues as we become aware.

Finance:

- We are working on year end with the auditors scheduled for March 19.
- Operating and Capital budgets are nearly finalized. A report will be coming to Council next week.
- Budget information for 2018 for the Intermunicipal and Fire services agreements has been forwarded to the MD. This will be discussed at our Intermunicipal meeting. Invoices for 2017 will be sent out this week.

Projects:

- The Regional Waterline Intake and Pumping Station is on schedule. All below grade walls are now poured as well as the grade level floor, which completes the concrete work. The next phase will be to perform a leak test on the underground cellar and start the building fabrication. The leak test will be starting on March 9 and the building fabrication is scheduled for a March 19 start.
- Regional Waterline Pipeline project construction is well under way. Surveying work is at 80%, brush clearing is at 75%. To date we have installed 3.2 km's (out of 10km) of pipe using the HDD method and have installed 1.3 km's (out of 7km) of pipe using the open cut trenching method.
- Main Street North Water Line replacement project construction has been at a standstill for the past 4 weeks due to the cold weather. The main line pipe along the south end of Main Street and along Tamarack Road up to the 8 St intersection is complete and tied in to the existing water lines at each end and was filled with water 2 weeks ago. A successful pressure test was done on the main section of line last week. The next steps are to go back and inter-connect to the existing Balsam Road line and then hot tap the 3 remaining new fire hydrants to complete the main line.
- Engineering and design on the Road Rehabilitation on 5 Ave NW between 5 St and 8 St NW is in progress. We are expecting to go out to tender this week and should have an idea on the construction costs in about 2 weeks.
- Sewage Lagoon Upgrade Project is in the detailed engineering phase. The first phase of the earth works contract is almost ready to send out to tender (end of March) and that will include the work to be done during 2018, which will include turning the drying cell into an active cell, empty and reconstruct the 3 existing active cells and all new inter-cell underground piping. The existing cell re-construction will be done one cell at a time so the remaining cells can remain in service. We are also currently working with the SAGR equipment supplier on the detailed design and to begin procuring their equipment for the new system.
- CN Rail light upgrades on the Main Street crossing are near completion and should be in service by the end of this week.
- CN Rail track replacement project through town is complete now, but has left 2 crossings higher than before. We have yet to receive a plan or commitment from CN to rectify these.

Operations and Utilities:

- Crews have been around to all streets in the last week at least once for snow removal.
- The downtown snow haul will occur Thursday night.
- The snowflakes were taken down.
- Repairs are being done on the UV reactors in the water treatment plant.
- Working on year end Environmental reports for the water treatment plant and the sewage treatment.

Planning:

- A report and PowerPoint presentation on lot grading is ready but was deferred from tonight's meeting due to a heavy schedule.
- Preparing the annual housekeeping on the Land Use Bylaw.
- Reviewing the Water Shed Management plan.

Emergency Services:

4-Duty Officer - 105 6 AVE NE, 10 Main ST SW, 1500 Holmes Trail & 1294 Southshore Dr
2-MVA –Sawridge Truck Stop & HWY 88 20 KM North
1-Rescue- Bird Observatory
1-Medical Co-Response- 614 6 AVE

Community Services:**Enforcement Services**

- Preliminary discussions are underway for the creation of a cannabis bylaw. An internal meeting was held last week involving enforcement services, finance, planning and development, health and safety, and human resources.
- March is occupant restraint month. Peace Officers will be placing special attention on proper seatbelt use. They will also be setting up various car seat check stops to ensure compliance.
- Enforcement Services attended a meeting at the Friendship Centre to discuss homelessness and the findings of the report.
- Peace Officer "AFFRCS" radios underwent some channel and talk group updates. We now have the capability to talk with SOLGEN partners such as commercial vehicle, EMS and other provincial departments as more and more transfer to "AFFRCS". This communication will be extremely helpful during emergency situations, disasters or other emergencies like collisions, fires etc.

Pool

- To date 60 Northern Lakes College Multi Facility Passes have been given out. These are part of our Joint Use Agreement with the College.
- All Pool Rental Slots are booked until the end of March.
- New Lesson set begins this week.
- Tim Horton's is sponsoring all Public & Family Swims throughout Spring Break (April 2 – April 6)
- May & June Aquatic Centre Calendar should be out by the end of March.

FCSS

- 17 registered for Anger Ed, the program will start next week.
- Still looking for more buddies for the Buddies for Seniors program.
- Volunteer dinner is April 19th, and we are still accepting nominations for Lifetime Volunteer and Volunteer of the Year Awards at the Lakeside Leader.

Parentlink Centre

- Kids in the Kitchen program is starting this week.

Facilities

- Continue to work on day to day maintenance items at the Legacy Centre and are figuring out the building. Received training on the bleachers at the Legacy Centre
- Have begun doing some quoted work at the Legacy Centre including stabilizing bars on the back of the bleachers and installing a set of stairs to access the air handling unit on the roof of the hall. We have also begun coordinating the insurance claim from the stage flood a number of months ago

Programming

- The Elks have given all their booking information to us. Miranda is working on putting these in our system and is reaching out to those whose contact info we have in order to confirm their bookings.
- Met with the Daycare and Stage North to discuss Legacy Centre operations and bookings.
- Working on getting communications out around bookings being taken at the MRC for the Legacy Centre.
- Hiring for the MRC Front Desk casual positions, we have had 2 staff leave us so are hiring to cover their shifts.
- Starting to prepare for the ball and soccer season and wrapping up the ice season.
- Spring Break Camp is already half full.

Internal

- March 12 – Tax Clinic starts at the MRC
- March 13 - Service Canada speaker to discuss tax benefits for families
- March 27 - Post-Partum presentation

External

- March 17 – Lakeside Skating Club Carnival
- March 17 – Farmers Market
- March 31 – All Season's Market