

CAO Update:

February 13, 2018

Administration:

- Town facilities staff are now taking care of call outs for the Legacy building. We are gearing up to take over bookings on March 1.
- Our new Director of Community Services Garry Roth spent two days with us last week. He will start March 5. Audrey is done at the end of this week due to previous commitments. I appreciate her help for the past couple of months.

Finance:

- We are working on year end with the auditors scheduled for March 15.
- Water meter failures are an ever increasing problem as more fail and the manufacturer cannot provide replacements. We will be bringing a report for an interim solution. Our current plan is to concentrate on keeping Industrial and Commercial meters working and moving to a fixed rate for residential.

Projects:

- Regional Waterline Intake and Pumping Station is on schedule. All below grade walls are now poured and they have started getting the grade level floor prepped for pouring which is the final stage of the concrete work. The next phase will be to start the building fabrication, which should begin later in February.
- Regional Waterline Pipeline project construction is well under way. Surveying work is nearly complete, brush clearing is in progress and the PVC pipe fusing has started along the line. The pipeline trenching and directional drilling construction will start in the next week or two.
- Main Street North Water Line replacement project construction has been at a standstill for the past 2 weeks due to the cold weather. The main line pipe along the south end of Main Street and along Tamarack Road up to the 8 St intersection is complete and tied in to the existing water lines at each end. It was filled with water 2 weeks ago, but the cold weather has prevented us from doing a pressure test. The next steps are to go back and inter-connect to the existing Balsam Road line and then hot tap the 3 remaining new fire hydrants to complete the main line.
- Engineering and design on the Road Rehabilitation on 5 Ave NW between 5 St and 8 St NW is in progress. Expecting to go out to tender at the end of Q1, 2018.
- Sewage Lagoon Upgrade Project is in the detailed engineering phase. We have completed the hauling of the bio-solids from the drying cell to the Widewater Landfill. We are also currently working with the SAGR equipment supplier on the detailed design and to begin procuring their equipment for the new system.
- CN Rail light upgrades on the Main Street crossing have come to a standstill and trying to get an answer from CN as to when they are going to complete the project.
- CN Rail track replacement project through town is complete now, but has left 2 crossings higher than before, so we met with CN to discuss this issue. The 3 St SW crossing was supposed to have been repaired a couple of weeks ago, but CN has not shown up yet.

Operations and Utilities:

- Today we are repairing a water leak on the corner by Speedies. We also have a leak on Caribou by Murdock that we need to repair.
- Crews continue to clean up snow including clearing around hydrants.

Planning:

- Preparing a draft brochure on protecting your property from flooding. This ties into lot grading and roof and foundation drains. Also we are preparing a power point on lot grading, so Council are better able to understand the need for inspections.
- A report and PowerPoint presentation on Off Site Levees and the related changes in the MGA is coming next week.

Emergency Services:

- 1 Medical Assist- 900 6 AVE SE
- 2 Duty Officer – 1511 Main ST, 105 6 AVE NE
- 2 MVA's –HWY 2 East of HWY 88, 400 3 AVE NW
- 1 Wildland Fire- Recycle Center

Community Services:**Enforcement Services**

- The Peace Officers attended the annual Alberta Association of Community Peace Officers conference, taking in a leadership course, an OH&S seminar specifically designed for Peace Officers, and hearing about the fatality inquiry for a murdered Peace Officer who attended a dog complaint. They have come back with ideas to improve policies and procedures.
- Alcohol abuse and calls to evict persons causing a disturbance or drinking in the town office are high. Measures to reduce incidents have been taken however further action may be needed.

Pool

- Frost Fest \$2 drop-in swims this week: Tuesday, February 13th, 6-8pm and Friday, February 16th, 7-9pm
- Valentine's Day Swim on Wednesday, February 14th, 6-8pm
- Public Swim on Family Day, Monday, February 19th, 1-3pm
- No lessons on Monday, February 19th for Family Day; make-up lessons: Friday, February 23rd

Parentlink

- Family Fitness Frost Fest event, February 13th
- Movie Night, February 20th (pre-registration required due to space)
- Who Let the Dads Out – Fort Building, February 26th
- Service Canada speaker to discuss tax benefits for families, March 13th
- Post-Partum presentation, March 27th

FCSS

- Starting to plan the Volunteer Gala with the SLNFC and Lakeside Leader for April 19th
- Met with the MD to discuss the options of home support in the MD

Facilities

- Have temporarily removed the table and chairs in the Town Office/Government Centre, as a way to discourage alcohol use but continue to have problems
- Maintenance staff have assisted with a few minor repairs at the daycare
- We have taken on the Legacy Centre's "On-Call" phone and are working towards a process to track and deal with the calls

Programming

- The Family Carnival, our Frost Fest kick-off, went well. Approximately 400 people attended the daytime Carnival and 20 attended the Youth/Adult Night. We may look at changing the evening portion for 2019 after continued low attendance
- Frost Fest events continue throughout the week, ending with the Family Frolic in the Park on the February 19th
- Have had two inquiries about Junior Hockey teams starting in Fall 2018, we are currently working with both groups

Internal

- February 10-19 - Frost Fest, a multitude of events
- February 13-March 7 - Learn to run
- February 26 - Who Let the Dads Out – Fort Building,
- March 13 - Service Canada speaker to discuss tax benefits for families,
- March 27 - Post-Partum presentation,
- March 12-May 2 - Income tax clinic

External

- February 27, 12 noon - Homelessness research study results presentation, Friendship Centre