

CAO Update:

January 9, 2018

Administration:

- A candidate has accepted our offer for Director of Community Services.
- Submitted a proposal to the Fire Chiefs Association for running the Wildfire Urban Interface team program this year. This will be the first time ever for this program if it goes ahead.

Finance:

- Council is finalizing the operating budget. They will be reviewing the Capital Budget shortly.

Projects:

- Regional Waterline Intake and Pumping Station is on schedule with 3 of 6 below grade cellar walls being poured to date. Fourth pour is scheduled for Monday.
- Regional Waterline Pipeline project construction will start next week with surveying of the line. Brush clearing to start in two weeks
- Main Street North Water Line replacement project construction has been progressing well. All 5 sections of main line pipe along Tamarack Road are drilled and pulled in. We have 1 more tie-in to do before we can start filling with water and pressure testing. The weather has been delaying the last tie-in and it will be delayed again until next week.
- Engineering and design on the Road Rehabilitation on 5 Ave NW between 5 St and 8 St NW is in progress. Expecting to go out to tender in Q1, 2018.
- Sewage Lagoon Upgrade Project is in the detailed engineering phase. We are about 75% completed on hauling the biosolids from the drying cell to the Widewater Landfill, but on hold this week due to the weather issues. We are also currently working with the SAGR equipment supplier on the detailed design and to begin procuring their equipment for the new system.
- CN Rail light upgrades on the Main Street crossing have come to a standstill and trying to get an answer from CN as to when they are going to complete the project.
- CN Rail track replacement project through town is complete now, but has left 2 crossings higher than before, so we met with CN to discuss this issue. The 3 St SW crossing was supposed to have been repaired a couple of months ago, but CN has not finished it yet.
- Started working on connecting the WLC Building Management System with the Gov't Center Building Management System. Kinetic was supposed to be here today, but have cancelled due to the weather.

Operations and Utilities:

- The Christmas break was excellent with no significant snow fall. However the crews are out clearing snow today working on priorities 1 and 2.
- There were lots of calls for frozen water and sewer lines, particularly on trailers in the cold weather. Town crews cannot do repairs on private property.
- Several cc valves required repair. Some require digging out and replacement. Plumbers repairing freeze ups require the water to be shut off.

Planning:

- Working on new regulations for the Land Use Bylaw with respect to MGA Changes.
- Updated Development Permit Procedures based on MGA Changes.
- MPC Meeting tonight.

- Reviewed all of our Brochures and Pamphlets to ensure they had current information. Printed paper copies for brochure racks and uploaded new ones to webpage.
- Uploaded all new Application Forms to the Town's Website.
- Issued a few minor development permits i.e. Special Events and Occupying Space.
- Sent letter to Lawyers and Realtors regarding Off-site Levies.
- Sent annual invoices to Industrial Businesses with Bunkhouses.
- Prepared mailer regarding "Occupying Space / Change in Use Development Permits" to go in annual business license invoices.

Emergency Services:

This was our busiest year ever with 377 calls. This update is from December 18 to January 2.

- 9- Duty Officer – 4 Calls to 1116 Main ST S, 112 12 AVE SW, 105 6 AVE NW, 800 8 ST NE, 801 Main ST SE, 116 6 AVE NW-Sprinkler Activation
- 8 –MVA's –HWY 2 RD 70A, HWY 2 8 KM E, HWY 2 40 KM East, HWY 2 15 KM West, HWY 44 & TWP 694, HWY 44 & HWY 2 Smith, HWY 2 & Mitsue Turnoff, HWY 88 10 KM North
- 2-Vehicle Fires -501 15 AVE SE & 400 5 ST NW
- 2-Structure Fire- Recycle Center & 404 6 AVE NW
- 1-DG-1500 Main ST SW

Community Services:

Enforcement Services

- The holidays were fairly quiet; a few calls of animals in distress due to the cold temperatures.
- Our Peace Officers were first on the scene of a car fire and used a patrol truck fire extinguisher to prevent spread of the fire to the nearby mobile home, until the fire department arrived.
- During a routine patrol, thick white smoke was seen coming from the recycle center, caused by hot ashes in a bin. Once again, a fire extinguisher was used until the fire department arrived.
- The Peace Officers have dealt with a small number of bylaw complaints.
- The Alberta Safety Calendar features Intersection Safety in January and the Peace Officers will be focussing on red lights, pedestrian crossing, stopping at stop signs and jaywalking.

Pool

- The winter lesson set begins this week.
- Saturday lessons and adult lessons begin the first week of February.
- Frost Fest pool schedule is currently being put together.
- Slave Lake Dental Sponsored Swim will be on Tuesday, January 23 (6-8pm).
- Bronze Medallion & Bronze Cross courses run February 6-10.

ECD Coalition

- Received first draft of our resource guide, will be reviewing and making any changes needed
- Booked Wonderland for our Frost Fest event on February 12th from 5-7pm. This will be a registered event due to space limitations.

Parentlink

- Upcoming guest speakers are: a registered massage therapist, Jan 9th and Alberta Health Services Health Promotions Facilitator, Jan 30th.
- A free parenting workshop with Northern Alberta Psychological Services will be offered on Jan 15th at the Legacy Centre.

- A 'Who Let the Dads Out' program will be held on Jan 22nd, from 5-7pm.
- Leading to Reading starts on January 29th at the library.
- Working on Triple P accreditation with the program lead.
- Working on 3rd quarter reporting.

FCSS

- The Anger Ed women's group may need to be cancelled if facilitators can't be confirmed. Enrolment is also low at the moment.
- Planning a small Frostfest event
- Planning has started for a youth program starting in March.

Facilities

- There were some issues with the condenser freezing up over the cold spell at Christmas but staff were able to stay on top of it. Cimco has installed extended drip angles, which we hope will remedy the problem.
- A pane of board glass broke over the weekend during a Rec Hockey game; staff cleaned up quickly without incident.
- Kinetic Building Management System now has the Legacy Centre added. Kinetic will be up this week or next to complete the final connections and for training.
- All carpets in the Town Office and GOA offices received their bi-annual cleaning over Christmas/New Years.
- Ducts in the Alberta Works and Children and Family Services offices were cleaned over Christmas/New Years as well.
- An external gas leak at the Parentlink centre was caused by the ground heaving due to the rapid warm-up after the cold spell. ATCO fixed the issue without disruption to programs. A water tank leak was also repaired.
- Skateway at SW Park is now complete. Thanks to SLIP and the Fire Department for looking after this.

Programming

- Received a \$3000 donation from Canadian Natural Resources for field house equipment.
- Working through receivables in Activenet, so that we can move towards using Activenet as our invoicing system and offer online registration/membership sales.
- Rolled out our new MRC schedule and have started promotion of the field house divider through a newflash on the website, Facebook and to our email subscribers.

Internal

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- January 16th – Tumble Tots Starts
- January 15th – Power Walking starts
- January 15th – Free parenting workshop with Northern Alberta Psychological Services
- January 22nd – Who Let the Dads out
- January 23rd – Anger Ed starts
- January 27th – Home Alone
- January 29th – Leading to Reading starts
- January 30th – Parentlink guest speaker: Alberta Health Services Health Promotions Facilitator
- February 3rd – Home Alone
- February 10th – 19th – Frost Fest

External

- January 5th-7th – Arctic Winter Games Tryouts

- January 20th-21st – Girls Tournament
- January 26th -28th – Indoor Soccer Tournament
- January 27th – All Season’s Market
- February 10th – 19th – Frost Fest