

CAO Update:

June 6, 2017

Administration:

- Hired a Manager for the Legacy, two recreation assistants, a parent link programmer, and a meter repair person. On June 26 seven summer students will start.
- Made a presentation on municipal purchasing policies at the Community Futures seminar last Wednesday. There were about 20 participants, mostly from out of Town.

Finance:

- Implementing the preliminary changes for electronic payroll. It is expected that this will be available to users by the end of August.
- The front desk will be manned during noon from June 12 for tax payment.
- Computer systems were transferred to the new hardware on the weekend. There are a few bugs, but overall it went exceptionally well. Some of the issues with intranet speed at the shop, MRC and pool will be resolved. The remaining issues will be addressed over the next few weeks.

Projects:

- MRC dehumidifiers and air conditioning. Expected to be operational by the end of July.
- Lift Station E: Electrical switchgear is installed. Commissioning this week.
- MRC refrigeration: Installation is beginning this week.
- Sewage Lagoon Upgrades: Engineering is in preliminary design stage. A detailed report is in tonight's agenda.
- Raw Water Line: Bids are due for the water line today and the pump house next week. A report will be brought to Tri-Council on June 29th and Town Council on July 4th.
- Main Street North Water Line: Engineering has started.
- 5th Avenue and 5th street paving and sidewalk: Engineering is progressing and will be done next week. Paving will be in August.
- Town Shop Yard Salt remediation: Well recovery has started for 2017. An update report will be brought to Council next week.
- Sidewalk remediation: Bids close Thursday. Work will begin by the end of June.
- Water treatment plant leaking roof: Roof leaks are being repaired. This was required urgently since water was damaging electrical and instrumentation.

Operations and Utilities:

- Line painting has started.
- Gravel will be placed next week with dust suppression to follow shortly.
- Street sweeping has been ongoing throughout Town.
- Recycle was cleaned up last week by students as a grad fundraiser.

- Repairing the clarifier in the water treatment plant.
- Flushing hydrants. We will be doing this just once this year.
- Crack sealing is done for the year. Some spray patching will be done. A map of those areas done in 2016 and 2017 is attached.
- Working with Atco to repair a damaged electrical line in front of Sun Life.

Planning:

- Development permits were issued for a church and an Industrial shop.
- 12 special events permit applications came in last week.
- Warnings were sent to those parked on the Town recreation land west of highway 88.

Emergency Services:

- The protective services meeting was held today with excellent attendance.
- 3 Motor Vehicles Accidents, 1 Medical Co-Response calls, 1 vehicle fire and 2 duty officer calls.

Community Services:

Facilities/Parks

- All the hanging baskets are up, and we are just completing planting the flowers in the pots.
- Schurter Park spray park is up and running and we have done minor maintenance on the playground equipment.
- The final inspection and all deficiencies were completed for Schurter Park Bridge.
- The hot water tank was replaced at the government center on an emergency basis due to cracked heat exchanger

Pool

- SL Sharks Swim meet was this past Saturday.
- Lesson registration for the summer is now open.
- Junior Lifeguard club will be running this summer. Registration is now open.

FCSS

- Youth council has been postponed, looking for a new date in June.
- Applying for grants for the Buddies for Seniors.
- Parent Link may lease the old Family Care Clinic building. Will need some renovations, so we are looking into options for that.
- Working with EPIC provincially to consider expanding the program.
- Anger Ed facilitator course will be held this September.

- Seniors week is ready to go.

Parentlink

- Little sprouts – planter boxes were getting overgrown so we did some work to make them usable again
- Dine and learn went really well (Friday)
- Visit to the Buffalo farm went really well (Friday)

Programmer

- Registration for summer splash is going well
- Planning activities for Canada Day
- Working with the Chamber on Riverboat Days

Events List

Events List

Internal

June 5 th – 12 th	Seniors Week
June 7 th	Bike Rodeo
July 10 th – August 16 th	Junior Lifeguard Club (M/W)

External

June 30 th	RMSS Grad Banquet @ MRC
June 2 nd	Farmers Market takes place @ MRC every Friday until Sept 1.