

CAO UPDATE

(Presented by Acting CAO, David Joy)

Operations

- Steaming, steaming, steaming culverts around the Town.... is the current and immediate priority:
 - Part of the Westside Trailer Park subdivision flooded on the weekend. While Westside Trailer Park is private property and is out of our jurisdiction, this matter is strictly the parks responsibility. However, in the spirit of community, some assistance was provided by the Town (locating the culverts, etc.) but it is ultimately the property owner's responsibility to address and promptly resolve the issues. The Town provided them with a list of contractors for steaming, plumbers and hydro-vac to address this and future incidents.
- Once steaming is completed, pothole maintenance and repairs will commence throughout the Town;
- Revisions to the signs for the speed limits will be arriving this week and the playground signs will be installed once the culvert steaming is completed; the signs between the Rex Theatre and up to the pork chop intersection just before the railway tracks, will be installed two weeks from now;
- The water treatment plant has had power issues which has tested the lift station generators;
- Manhole cleaning is commencing;
- The federal Environment Enforcement Agency completed its inspection last week. They focused on PCB levels in transformers. The Town passed the inspection and there were not any recommendations made for suggested or mandatory improvements.
- There was a big water break at the Highway Motor Inn. The owner is responsible for the repair and is in the process of fixing it.
- Operations employees are currently topping up with gravel, the other repaired water break digs around town.

Finance

- Year end is almost complete and will be in draft form for the external auditors' arrival next Wednesday and Thursday.
- Administration has been experiencing weekly down time with our IT host servers which old and at capacity. This has affected our ability to receive external emails amongst other IT issues. Our IT consulting firm has expedited and ordered the required server host replacements which should arrive for installation and configuration within 6 weeks.
- Currently advertising and in the process of interviewing candidates for the accounting supervisor position. Will be advertising for a part-time, casual accounting clerk to fill in with the absences of 2 positions in the accounting group.
- As of today, the Finance/IT group has 3 of 8 FTE positions vacant due to short-term disability absences: Payables, Utilities and the IT Manager positions. Another two positions will be vacated in 3 to 6 months due to life and career changes. This will put a strain on our remaining employees to complete day-to-day processes expeditiously and to complete required financial software module projects plus the necessity of providing basic training and additional supervision to get new employees up and running.

Community Services

Facilities

- We have a temporary fix for the power to the MRC, and we are running at half capacity and have rescheduled events around this. We are working on a permanent fix in early April, at which time we will have to close the facility for 2 -3 days.

Peace Officers

- Trying to get Lakeside Motor Inn to get their building secure – having to do regular patrols to ensure the building is vacant until compliance is obtained

FCSS

- The income tax clinic at MRC started on Monday March 20th
- Have Compassion fatigue workshop next Friday for social work week

NLAC

- Had issues with the agitator motor, manually having to add perlite for a few days and is now fixed
- Issues with hydro therapy jets in the hot tub is now fixed (motor replaced)
- Issues with pool pump bearings – replaced pump with rebuilt pump – is working fine
- Couple areas on the deck need to be repaired

Programs

- Spring break camp registration is full
- Starting April 1st hours are changing to opening at 8:00AM

Parent link

- Starting Globe Toddlers on April 3rd as a drop in program
- Confirmed the movie night will be at the Parent Link Center
- Making a list of 150 things to do with your family for Canada 150
- Updating and revamping directory for ECD Coalition

Events List

Internal

March

- 20th – April 30th- Income Tax Clinic
- 20th- 24th -Spring Break Camp
- 20th- 24th- Lifesaving Camp
- 20th- Movie night from 5-7 at Parent Link Center
- 24th- Compassion Fatigue Workshop

April

- 15th - Home Alone
- 28th – PD Day Camp

May

- 11th & 12th- Pool Ops Course
- 26th- EDC Lunch and Learn from 6-8

External

March

- 23rd- 26th- Midget C Provincial Tournament

April

- 1st & 2nd- Atco Tournament
- 8th – Farmers Market
- 15th- All Seasons Market

May

- 5th & 6th- Trade Show
- 13th- Farmers Market

June

- 10th- All Seasons Market
- 30th- RMSS Grad Banquet