

CAO Update:

March 7, 2017

Administration:

- The annual siren test will happen at noon on Thursday.
- Computer system issues continue to be a problem. The new servers have been ordered.
- The Garbage and Recycle contract has been drafted and is at the Lawyers for review.
- The letter is attached confirming that the MD will not fund the proportionate share of the Capital work at the MRC. Therefore Town residents must pay all the costs.

Finance:

- Year end audit is delayed a week but still planned for the end of March.

Projects:

- Lift Station E: The building is up and mechanical and electrical installation underway. A driveway and parking lot is being built. Progress has been much better over the last week.
- Raw water line: The trees at the intake site have been cut down. Stump removal and chipping will take place later in the spring.
- We had an HVAC Engineer in to look at the MRC air conditioning and dehumidifier. We will have a price for doing the Engineering on Friday.

Operations:

- The annual report to Alberta Environment for water treatment was sent in. Cancer causing THM and HAA are down to less than a third now that we have chloramination. The Sawridge FN commented that theirs is well below Federal guidelines now.
- We had 2 water line breaks in the last couple of weeks on 3rd St SW. The lines are breaking circumferentially which is a result of the spring soil movement. We should replace the iron water line under 3rd street prior to paving the street.
- Crews have been working on the sewer line by the Sun Life office. It is difficult since the building has no sewer cleanout. It is unclear what is causing the plug and whether it is on Town property or the owner's property. The Town is digging it out but will have to charge the owner if it is on their portion of the line.

Planning:

- Work continues on the Down Town Plan. The workshop and open house is scheduled for March 9.

Emergency Services:

1 fire at Faucet Lake, 3 duty officer calls, 2 MVA's.

Community Services:

Parks & Facilities

- The Tool Cat sander was installed and is working. Using gravel aggregate and have nothing but positive feedback from the trail users.
- Annual Fire Alarm and Extinguisher inspections were completed this week.
- Internet speed upgrades will be done tomorrow at the MRC. This should help Wi-Fi speed for users.
- Portable Toilet Bid Packages for ball diamonds and parks are available tomorrow.
- Waiting on quotes for Fieldhouse Divider and Gov't center wood refurbishing.
- Fieldhouse Janitor interviews started on Tuesday March 7.

Programs

- Have had lots of requests for the climbing wall. Had 7 requests this week compared to 2 per month previous. Scheduling is a challenge.
- Frost Fest went very well. The only complaint was that the food line was so long.
- Starting to plan Grad.
- Ice Breakers dinner has been moved to the MRC.
- Met with the Farmers Market reps, who want to make the MRC their permanent home. They will possibly use the MRC parking lot this summer. The only conflict is June 30th
- Dealing with ActiveNet problems and poor customer service.

Parent Link

- Having a movie night on March 20th from 5-7.
- Kids in the Kitchen Started March 2nd from 5-7
- Starting the new program Leading to Reading on March 20th
- Working on 2017-2018 budget and new reporting documents for the year

Seniors

- Getting computers and software ready for Seniors income tax.

NLAC

- LSI course takes place next weekend. Possibly need an extra weekend, since more hours are needed for the course
- Hydro therapy jets in the hot tub are still not working
- Still using Facility Dude for work orders
- Lesson registration forms are out for spring
- Working on calendar for yearly events

FCSS

- Hosted interagency meeting – 23 participants.
- Week 6 of Anger Education – currently have 10 female and 8 male participants.
- Finishing financials and sending information to Auditor.
- Continuing with homelessness research.
- ECD Coalition meeting – set ‘lunch and learn’ date for May 26.

Internal

March

- 3rd & 17th - PD Day Camps
- 10th – 12th –LSI Course
- 11th & 12th - Babysitting Course
- 18th- Who let the dads out from 10-2pm
- 20th – April 30th- Income Tax Clinic
- 20th- 24th -Spring Break Camp
- 20th- 24th- Lifesaving Camp
- 20th- Movie night from 5-7 at Parent Link Center
- 24th- Compassion Fatigue Workshop

April

- 15th - Home Alone
- 28th – PD Day Camp

May

- 11th & 12th- Pool Ops Course
- 26th- EDC Lunch and Learn from 6-8

External

March

- 11th- Skating Carnival
- 11th- Farmers Market
- 23rd- 26th- Midget C Provincial Tournament

April

- 1st & 2nd- Atco Tournament
- 8th – Farmers Market
- 15th- All Seasons Market

May

- 5th & 6th- Trade Show
- 13th- Farmers Market

June

- 10th- All Seasons Market
- 30th- RMSS Grad Banquet