

## **CAO Update:**

February 7, 2017

### **Administration:**

- The renovations on the Emergency Services Station are progressing well. It is amazing what the volunteers have done on the building. I would like to thank the volunteers for their labour and donations.
- One of the Town vans was backed into and the insurance is totaling it for a \$10,800 payout. It is seven years old and this is a fair value. We are obtaining quotes for a new one from all the local dealers, but it looks like we can replace it with a brand new one for about an \$11,000 incremental cost. We will be bringing a report to Council once we have quotes.
- We have confirmed that we are being charged a minimum 5000 watt demand charge for Christmas lights which is \$200 per month, plus power usage which is estimated. We are working on confirming the estimates.

### **Finance:**

- Roland Schmidt has taken the position of Finance Director. We are advertising for a Finance Supervisor to replace Roland.
- Year end is still on target for the Auditor to come on March 14<sup>th</sup>.
- The Legacy center books continue to take much more time than expected, but will be ready for the Auditor on March 14<sup>th</sup> as well.

### **Projects:**

- Lift Station E: The contractor is nearly finished the below grade work.
- Raw water line: The consultation process continues with a couple of items to finish up. We will be advertising for bids to clear some trees before bird nesting season.
- We have received LEEDS status for the Government building.

### **Operations:**

- We checked the price of school zone time signs per Council's request. These would cost about \$1500 and the playgrounds would be about the same. Provincial law requires signs only if the hours are different than stated in the provincial regulations. We could change the bylaw to make school zones the same as playgrounds and then post the new times.
- Alberta Transportation are looking at options for Highway 88, so we should hold off for a few months before making any trail decisions. We don't have capital budgeted this year for a new rail crossing anyway.
- We had a resident comment that she saw some near misses at the crosswalks by the Legion when children were crossing. She suggested the solar powered signs, which are about \$13,000 each. Town Peace Officers have confirmed that these would help.

### **Planning:**

- Work continues on the Down Town Plan with meetings being scheduled for public input in March.

### **Emergency Services:**

- Calls 2-Structure Fires, 5- MVA, 1-Rescue, 1-DG, 1-Wildland Fire

### **Community Services:**

#### Administration

- Completing review of the greenspace tender, will be awarded in the next week
- Working on incorporating planned maintenance in Facility Dude – going really well with the pool, continuing on training for staff

#### Facilities

- Working on service contracts
- Have Convergent installing server upgrade in Government Centre
- Have Chubb in this week, to fix issues with Government Center and MRC alarm systems (had been waiting for parts)

#### Parent Link

- Interviewing on Monday for the full time Parent Link position
- Receiving lots of Triple P referrals from FSCD
- Triple P discussion group starting next Saturday is full
- Kinder music is starting this week
- Nobody's Perfect Session was cancelled due to low registration
- February 13<sup>th</sup> hosting a Daddy and Me Date Night with a Spaghetti Dinner.

#### FCSS

- 1<sup>st</sup> interagency meeting of the year was this past Tuesday and we are looking for various speakers for the interagency meeting from the community
- Grant deadline was on Tuesday, there are 7 applications
- May 10-12 there is a Caregiver Training Course in Swan Hills, there are 3 spots available for Slave Lake
- Applying for a United Way Grant for Anger Ed, Women's session is full and Men's is almost full

#### Pool

- Staff attended a first aid course this past Tuesday
- Pool supervisor and programmer attended a Fentanyl Antidote training hosted by the college
- Pool office received new furniture on Monday (from MRC from previous office space)
- Opened new lessons for February
- Lesson forms for the spring will be available at the end of the month

#### Programs

- Our picture frames for Canada 150 are built
- Working on locations for the picture frame, will be rolling it out on February 20<sup>th</sup> for Frost Fest
- Looking at different options for registration systems or how we can improve Active Net
- Plans are coming together for Frost Fest
- Had interview for the field house position, will be having a couple more on Monday

#### Events List

##### Internal

- February 4<sup>th</sup> – Home Alone
- February 11-20<sup>th</sup>- Frost Fest (Programs)
- February 11<sup>th</sup> – Triple P Discussion Group
- Feb 11<sup>th</sup> – Prenatal Class – Parent link
- February 13<sup>th</sup> – Daddy & Me Date Night – Parent Link

##### External

- February 11<sup>th</sup> – Farmers Market in Lobby and Indoor Family Carnival in the Field House
- March 11<sup>th</sup> – Farmers Market in Lobby and Skating Carnival on Arena 1
- Midget Provincial Tournament – March 24-26
- March 31<sup>st</sup> – April 2<sup>nd</sup> – Atco Tournament on both arenas
- Chamber Tradeshow – May 5, 6
- Grad – June 30