

## **CAO Update:**

January 10, 2017

### **Administration:**

- The Emergency Services Station purchase is progressing, with the closing date planned for January 16.

### **Finance:**

- Working through year end. There have been lots of issues with the Diamond system turnover.
- The Business Licenses were issued for 2017.
- Looking at cost savings through using a different debit machine company.
- Working on determining the financial impact of adjusting the Intermunicipal agreement per the MD's proposal.

### **Projects:**

- Lift Station E: The foundation is poured and testing this week shows that it may meet minimum strength requirements.
- Scoping and specifications for the upgrades on the field house is underway.

### **Operations:**

- Crews are sanding intersections constantly. The courser sand seems to be lasting better. Remember that it is not in our normal level of service to sand all the streets.
- Residential roads were done in the North East last week and the South East is almost done. The South West will be started this week. Meanwhile the major roads are being cleared regularly.
- A water break was repaired Friday in the South East. It was an iron pipe that had corroded through. We are very fortunate that a large portion of the iron pipe has been replaced.

### **Planning:**

- The open house for the Downtown Plan is Wednesday evening. The steering Committee is meeting tomorrow and the two separate focus groups on Thursday.

### **Community Services:**

Parent Link

- Triple P Discussion Group starting on February 11<sup>th</sup> (Developing good bedtime routines) and will continue in to March

FCSS

- Anger Education will start back up again (January 24)

Seniors

- Will start training with volunteers for income tax – will start in February
- Have some new clients coming on board

#### NLAC

- Evaluated the Aqua-fit schedule and decided to remove one class that was not well attended.
- Adult swimming lessons started on Tuesday and will continue for 9 weeks – had 15 adults registered

#### Program Coordinator

- Have not been successful in finding a Field House attendant. Will be looking to create two part time positions.
- Having some issues with the rink boards on arena 2 - pucks are breaking through them. Will need to cancel some ice times in order to fix them (need to take out some ice)
- Running/Toning class was really well attended
- Getting Frost Fest started
  - looking for some people to host some events
  - would like to do an ice slide and skate path- need some extra man power to do it
- The Chamber wants to take on Sand Sculpture this summer - need to start applying for grants

#### Internal

- January 14<sup>th</sup> – Prenatal Class (Parent Link)
- February 11-20<sup>th</sup>- Frost Fest (Programs)

#### External

- Jan 27<sup>th</sup> – 29<sup>th</sup> – Minor Soccer Tournament in the Field House
- February 11<sup>th</sup> – Farmers Market in Lobby and Indoor Family Carnival in the Field House
- March 11<sup>th</sup> – Farmers Market in Lobby and Skating Carnival on Arena 1
- Midget Playoffs – March 24-26
- March 31<sup>st</sup> – April 2<sup>nd</sup> – Atco Tournament on both arenas
- Chamber Tradeshow – May 5, 6
- Grad – June 30