

## **CAO Update:**

December 20, 2016

### **Finance:**

- We are prepping for the year end change over between Christmas and New Year's.
- The Town office has been closed at noon for 10 days. So far we have heard no feedback from the public. We have a temporary drop box which we will be getting rid of since no one is using it and I have security concerns.
- We are sending the documents on charitable donations to Revenue Canada in response to their audit.

### **Projects:**

- Lift Station E: The foundation is poured but unfortunately the concrete strength is below specification. The Contractor will wait for a few days to see if it reaches acceptable strength.

### **Operations:**

- Crews are sanding constantly.
- The snow piles downtown will be cleared this week prior to Christmas week.
- The paths in the Cemetery have been cleared in anticipation of visitors over Christmas.
- The sewer on Balsam Road plugged. Crews worked for many hours Saturday in the cold temperatures digging it out and repairing it. They found a lot of old engine oil and rags, so they will be checking shops in the area to determine who is dumping this.
- Lots of challenges with the water treatment plant as they coordinate the operation with the repairs.

### **Planning:**

- A report on the Northplex agreement will come to Council in January.
- A report on offsite levies will come to Council in January.

### **Emergency Services:**

#### **Calls**

- 2- Duty Officer call-outs, 2- MVA, 1-Vehicle Fire, 1-Medical Co-Response

### **Community Services:**

### **Parks and Facilities**

- Connected new lights at Schurter Park
- Did annual maintenance and some issues were repaired on the boilers at the MRC and government centre

- Looking at replacing one glycol pump and rebuilding the other at the MRC, waiting on estimates

### **Administration**

- The weekend was busy at the MRC with hockey, the All Seasons Market and an upstairs mezzanine booking. On Saturday (10am-3pm) we had 1725 people throughout the facility, with a total of 2370 throughout the whole day. Sunday we had 1090 people in the building throughout the day.

### **Enforcement Services**

- Getting great response from Toys for Tickets.

### **Parent Link**

- Working on the budget for 2017/2018 with Wabasca.
- Met with Northern Haven to partner on the Ladies Night. Will be every Tuesday starting in the New Year. May look at adding in some Saturdays as well to do a mom and child program (cooking, crafts etc.)
- Prenatal class is full, we have added a second date in February.
- Self-Care Course went well. The moms that attended really enjoyed it.
- Dad's pizza party went well. Had 20 dads come with their children? They all had positive feedback. Surveys were given out to get input on other events we can do for dads, so we will look to do another event in the spring/summer.
- Had H & S Officer come and do an infant CPR information session for our parents in the baby program. There was positive feedback from the moms that attended.

### **Program Coordinator**

- Cookies and crafts were put on by the programming staff this weekend as a partnership with All Seasons Market.
- Working on marketing public skates and new programs.
- Working on policies and procedures for the climbing wall.
- Events for Frost Fest are starting to come in.
- Offering discounted ice over the holidays. All public skates are free to the public over the holidays, either sponsored by local companies or by Mayor and Council (the Town).

### **NLAC**

- Adult swimming lessons start in the New Year on Tuesday evenings.
- Movie swim had 45 people attend.

### **FCSS**

- Charmaine Hammond presented to Interagency. Twenty people attended during the day and forty eight people attended the evening presentation.
- Following up with 2016 grant recipients and accepting 2017 applications