

CAO Update:

November 15, 2016

Administration:

- Safety stand down day is Wednesday Nov. 24 for supervisors and Thursday Nov. 25 for others. These will be half a day each and no facilities will be closed.

Finance:

- No major issues were found during the interim financial audit last week. The auditor is preparing a report.
- Working on an option for residents to pay by credit card. We will need a method of ensuring that they pay the charges if they choose this option.

Projects:

- Lift Station E: The bore under the road is complete and the contractor is inserting the casing.
- Chloramination: Additional control work for automatic operation has been identified and the Engineering work is in progress.

Operations:

- Town crews installed the Christmas tree lights and are installing the snowflakes now.
- There were problems with sewage lift station E over the weekend. The pump failed so we had vacuum trucks in to haul the flow. A replacement pump was rented and installed. I appreciate the effort put in by Town crews through the whole weekend to ensure that residents didn't even notice the failure.
- Preparing the drawings for the curb side garbage/ recycle pick up RFP.
- Provided traffic barricades for the Remembrance day ceremony.

Planning:

- The steering committee members for the downtown plan is being firmed up.
- With the good weather some site inspections are still taking place. There are only 5 development permits to still close from the 2011 to 2015 period out of a total of 600.
- The standard package for special events is complete and will be advertised. This will simplify the application for both users and staff.
- BrownLee are reviewing the agreement with Northplex for Fournier lot sales.

Emergency Services:

Calls

- 2- Duty Officer call-outs
- 3- MVA – 2 Assists with Widewater Hall
- Medical co-response
- 1-Wildland Fire

Fire Smart Crew

- Mulching along Southshore Drive and hazard reduction burn in Widewater
- Chisholm hazard reduction burn and fire guard mowing

Community Services:

Parks and Facilities

- Met with SLIP members. A discussion was held on the possible future development of the SW outdoor rink/parking lot. They mentioned having potential donor(s) in place for most of the work that would need to be done.
- Quotes from environmental companies to perform hazardous materials assessment came in. Cascade Environmental Consulting will be here Thursday to conduct assessment with report to follow.
- Green Space Tender Packages will be available at the Town Office Nov 21 with proposals due by Dec 9, 2016. Ken Caissie is updating the Town Map by sections to be included in the packages.
- I am meeting with Chris Monaghan of Grizzly Honda Wednesday morning to update/sign the Skate sharpening Lease agreement at the MRC.

Parent Link

- Having a pizza and root beer party during our Dad program in December.
- Been getting a lot of inquiries about Triple P groups (positive parenting). We will be offering one in the new year
- Jaime will be offering Nobody's Perfect starting in January

Program Coordinator

- Learn to Run is full
- Climbing wall has been slow to start, but we will stick with it.
- Finishing up Canada Day and Canada 150 grant applications

FCSS Update

- Met with Anger Ed. committee, set some new policies, and chose dates for next year. This year's last session ends this week, with the 2017 session starting in January.

- Craft and pancake breakfast for the seniors is November 21st
- Income tax session went well, with 7 people attending the training.

NLAC

- Have 6 new swimming lesson classes starting up
- Looking at options to supply a “report card” for the adaptive swimming lessons
- Looking at dates for a Christmas swim

Updated Events List

Internal

- **November 18th - Cookies and Crafts**
- **November 19th – Climbing Wall toonie drop in**
- **November 15th – PD Day Camp**
- **November 21st – Senior Pancake breakfast and crafts**
- **November 26th – Frozen movie night (Parent Link)**
- **November 26/27 – Babysitting Course**
- **December 4th – Atco Sponsored Skate**
- **December 10th – Dad day- Pizza and Root Beer Part (Parent Link)**
- **December 12th – Self Care course at Parent Link**

External

- **November 12/13 – Peewee tournament**
- **November 18/19 – Atom tournament**
- **November 18/19 – Adult Ed Christmas craft sale**
- **November 25th – Ladies Craft night**
- **December 17th – All seasons market**